



## Perbadanan Kemajuan Perusahaan Kayu Sarawak

*Sarawak Timber Industry Development Corporation*

Wisma Sumber Alam, Jalan Stadium, Petra Jaya, 93702 Kuching, Sarawak, Malaysia

P.O.Box 194, 93702 Kuching, Sarawak, Malaysia

Tel: 082-473000 Email: stide@pusaka.gov.my

Website: www.sarawaktimber.gov.my



STIDC.22.PL.1.1 dlm 1 (1)

18<sup>th</sup> April 2019

### REGISTRATION CIRCULAR NO: 1/2019

**To: All companies involved in timber and timber related products registered with STIDC**

### 12<sup>th</sup> AMENDMENT CONDITIONS AND RESTRICTIONS

The above matter refers, please.

The STIDC Registration Conditions and Restrictions has been revised with effect from 18<sup>th</sup> April 2019. This revision is available in STIDC official website. In addition, it will be attached to the STIDC Certificate of Registration.

The salient terms of revision include the followings: -

#### **4.5 Importation of ordinary plywood**

4.5.3 Importation of ordinary plywood for thickness of 6mm and above are prohibited into Sarawak.

Attached herewith, is the STIDC Registration Conditions and Restriction (incorporating revision as at 17<sup>th</sup> April 2019). This revised version supersede the earlier Conditions and Restrictions dated 1<sup>st</sup> April 2018.

Thank you.

**“BERSATU BERUSAHA BERBAKTI”**

**“AN HONOUR TO SERVE”**

**“HOLISTICALLY MAKING A DIFFERENCE”**

Dengan hormatnya,

**HAJI HASHIM HAJI BOJET**  
General Manager

c.c. Permanent Secretary to Ministry of Urban Development and Natural Resources  
Director, Forest Department Sarawak  
Sarawak Timber Association

## **CERTIFICATE OF REGISTRATION**

### **CONDITIONS AND RESTRICTIONS**

The following Conditions and Restrictions may be varied or amended from time to time subject to any changes in policies and at the discretion of Sarawak Timber Industry Development Corporation (STIDC).

#### **1.0 REGISTRATION**

##### **1.1 General Requirement**

1.1.1 The Certificate of Registration is not transferable.

1.1.2 Registration which has expired may be reinstated and renewed upon payment of late registration fee as follows:-

- First contravention – As stipulated in **Appendix 1** as attached.
- Second and Subsequent contravention – Twice the amount of late registration fee as stipulated in **Appendix 1** as attached.

1.1.3 Involvement in illegal timber activities would render the registration cancelled.

#### **2.0 SUBMISSION OF REPORTS/RETURNS/INFORMATION**

2.1 To submit to STIDC any statistics and information relating to timber industry such as industrial return, import and export of logs and other timber products as may be required.

#### **3.0 MILL OPERATIONS**

3.1 Mill shall be built based on approved site, products and layout.

3.2 All machinery to be installed shall be in accordance to the approved mill layout plan.

3.3 Any changes to the plant not in accordance to the approved layout plan must obtain written approval from STIDC.

3.4 The operation of the mill/ factory/ plant and all its auxiliary equipment must comply with the requirements and regulations of the Department of Occupational Health and Safety, the Department of Health, Labour Department, the Department of Environment and other relevant authorities.

3.5 Mill residues and other wastes shall not be indiscriminately disposed into river or public drain or deposit on the road verge or any public places, but may be disposed by burning in an efficient burner/incinerator or by any other methods approved in writing by the relevant authorities.

- 3.6 For establishment of woodchip and pulp mill, the owner of the mill are required to provide proof of long term plan for supply of raw material extracted from Licensed Planted Forest or Natural Forest.
- 3.7 Any new application to establish wood based plant in the forest or concession area shall not be considered.
- 3.8 Application to establish wood based mill in Licence for Planted Forest (LPF) area shall be considered on a case by case basis.
- 3.9 Licensees' failure to comply with mill registration's terms and conditions and relevant laws shall result in the revocation of the mill registration.

#### **4.0 EXPORT AND IMPORT ACTIVITIES**

##### **4.1 Export and Import From / Into Sarawak by Sea or Air**

- 4.1.1 To obtain approved permit/ licence from STIDC for export and import of timber and timber products for each shipment of timber and timber products exported from/ imported into Sarawak.

##### **4.2 Inter Federation Movement (Peninsular Malaysia and Sabah)**

- 4.2.1 To submit a copy of Customs Declaration Form 3 (Movement of goods within the Federation by sea and air) to STIDC for each shipment of timber or timber products exported from/imported into Sarawak or shipped to/or from Sabah and Peninsular Malaysia after clearance by the Customs Department.
- 4.2.2 To ensure that vehicles transporting timber and timber products exported from/imported into Sarawak from Sabah by land through authorized entry point, Immigration Customs Quarantine Security (ICQS), Merapok, Lawas, Sarawak obtain Timber Movement Pass from STIDC.

##### **4.3 Licence / Permit for Restricted Species**

- 4.3.1 To obtain permit from Director of Forests, Sarawak for export of restricted timber species such as Ramin, Belian, Bakau, Sepetir, Bintangor, Menggris and other species specified from time to time in accordance to Laws of Sarawak, Wildlife Protection Ordinance, 1998 Chapter 26.
- 4.3.2 To obtain licence from the Controller of Wildlife, Sarawak for collecting, cultivating, selling, exporting and importing of Gaharu in accordance to Laws of Sarawak, Wildlife Protection Ordinance, 1998 Chapter 26.

##### **4.4 Export Activity**

###### **4.4.1 Wood Residues / Wood Waste, Scrap, Woodchip and Pulp**

To obtain prior approval from STIDC for exportation of wood residues/ wood waste, scrap, woodchip and pulp.

#### 4.4.2 **Physical Inspection for Export of Timber and Timber Products**

Exported timber and timber products using containers shall be physically inspected by STIDC.

For finger joints, dowels and mouldings, it is mandatory to carry out physical inspection either exported using containers or otherwise.

#### 4.5 **Import Activity**

##### 4.5.1 **Physical Inspection for Import of Timber and Timber Products**

The imported timber and timber products are mandatory for inspection by STIDC.

The imported logs and flitches are to be tagged and accompanied with STIDC Removal Pass before they can be transported to a mill.

##### 4.5.2 **Importation of Logs**

To obtain prior approval from the Ministry of Urban Development and Natural Resources for importation of logs.

##### 4.5.3 **Importation of Ordinary Plywood**

Importation of ordinary plywood for thickness of 6mm and above is prohibited into Sarawak.

##### 4.5.4 **Import of Sawn timber, Hewn Timber, LSS and Baulks from Indonesia**

- (1) To be supported with relevant documents (i.e. Pemberitahuan Export Barangan (PEB), Pengakuan Sebagai Eksportir Terdaftar Produksi Industri Kehutanan (ETPIK), Surat Keterangan Sah Hasil Hutan (SKSHH) or Nota Perusahaan, Endorsement BRIK dan Laporan Surveyor issued by relevant authorities in West Kalimantan, Indonesia.
- (2) To import only through timber depots at any of the State's authorized entry and landing points.
- (3) To use Malaysian registered vehicles or vessels to transport imported timber and timber products from the prescribed places within Sarawak.
- (4) To refrain from importing Large Scantlings and Squares of Cross Sectional sizes of **60 square inches and above (375 square centimeters and above)** (for sawn timber only).
- (5) To ensure the sawn timber to be hammer marked with STIDC identification markings by STIDC upon arrival at the authorized entry points.
- (6) To obtain STIDC Removal Pass and Identification Tags prior to its removal from any of the authorized entry points (for sawn timber only).

- (7) To comply with the conditions contained in STIDC Removal Pass. (for sawn timber only).
- (8) To ensure the vehicle or vessel transporting sawn timber is accompanied by Removal Pass throughout the journey from any of the authorized entry points to the destinations as stipulated in the Removal Pass.
- (9) To surrender the Removal Pass not later than seven (7) days after the date of expiry to STIDC's office nearest to the destination as stipulated in the Removal Pass (for sawn timber only).
- (10) To process Hewn Timber imported through the authorized entry point of Sematan and Biawak by mills operating within the sub-district of Sematan and Biawak.

## 5.0 **Timber Grading**

### 5.1 **Grading Certificate**

To obtain Grading Certificate from STIDC for export of sawn timber except Ramin in accordance with the Timber Grading Regulations, 2008.

This also applies to exportation of sawn timber to Sabah and Peninsular Malaysia.

### 5.2 **Exemption from Grading Certificate**

To obtain Grading Exemption Certificate from STIDC for the exportation of Ramin Sawn timber including to Sabah and Peninsular Malaysia.

### 5.3 **Certificate of Convention on International Trade of Endangered Species of Wild Fauna and Flora (CITES)**

5.3.1 To obtain CITES Certificate from the Forests Department, Sarawak for export of Ramin and Gaharu.

Issued by:



**General Manager**

Sarawak Timber Industry Development Corporation

**APPENDIX 1**

**LATE REGISTRATION FEES**

Total Annual Fee	Month		
	1	2	3
50 – 100	5	10	15
101 – 200	10	20	30
201 – 300	15	30	45
301 – 400	20	40	60
401 – 500	25	50	75
501 – 600	30	60	90
601 – 700	35	70	105
701 – 800	40	80	120
801 – 900	45	90	135
901 – 1000	50	100	150
1001 – 1100	55	110	165
1101 – 1200	60	120	180
1201 – 1300	65	130	195
1301 – 1400	70	140	210
1401 – 1500	75	150	225
1501 – 1600	80	160	240
1601 – 1700	85	170	255
1701 – 1800	90	180	270
1801 – 1900	95	190	285
1901 – 2000	100	200	300
2001 – 2100	105	210	315
2101 – 2200	110	220	330
2201 – 2300	115	230	345
2301 – 2400	120	240	360
2401 – 2500	125	250	375
2501 – 2600	130	260	390
2601 – 2700	135	270	405
2701 – 2800	140	280	420
2801 - 2900	145	290	435
2901 - 3000	150	300	450