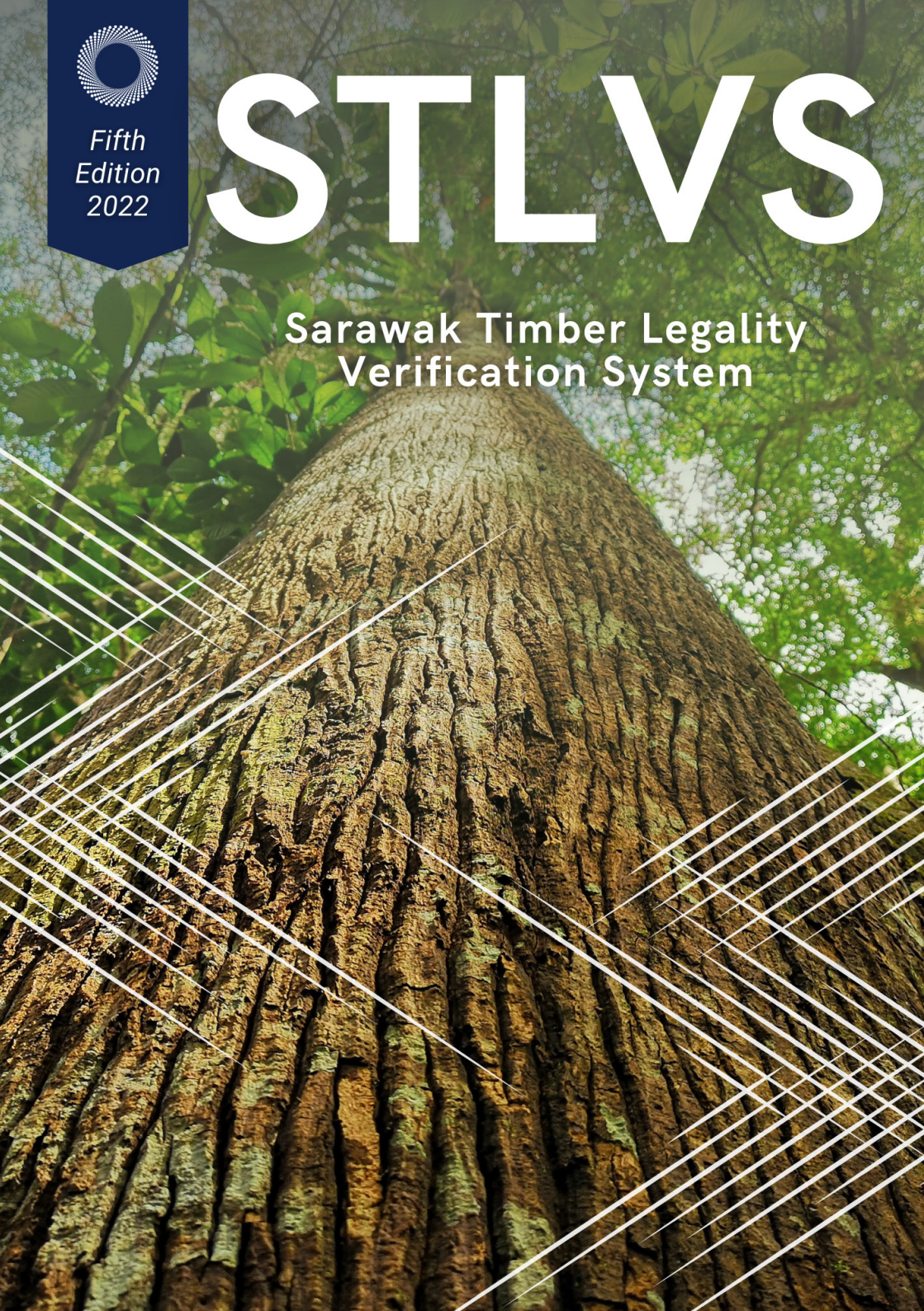




Fifth  
Edition  
2022

# STLVS

Sarawak Timber Legality  
Verification System



## ***Fifth Edition, April 2022***

Copyright ©

*Ministry of Natural Resources and Urban Development*

*All rights reserved. No part of this publication may be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electric, mechanical, photocopying, recording or otherwise without the prior permission of the copyright owner.*

### *Disclaimer*

*Whilst the Information is considered to be true and correct at the time of publication, the Information may change without notice.*

*Published by*

*Ministry of Natural Resources and Urban Development*

*Wisma Sumber Alam*

*Jalan Stadium, Petra Jaya*

*93050 Kuching, Sarawak*

*Malaysia*

*Printed in Kuching, Sarawak, Malaysia.*

# **Sarawak Timber Legality Verification System**



Ministry of Natural Resources and Urban Development

*in collaboration with*



**PUSAKA**  
Sarawak Timber  
Industry Development  
Corporation



Forest Department  
Sarawak



Harwood Timber  
Sdn Bhd

# Table of Contents

| Topic                                                                      | Page      |
|----------------------------------------------------------------------------|-----------|
| Abbreviation                                                               |           |
| Preamble                                                                   |           |
| <b>1.0 An Overview of Forestry in Sarawak</b>                              | <b>1</b>  |
| <b>1.1 Introduction</b>                                                    | <b>2</b>  |
| <b>1.2 Sarawak's Forest Policy</b>                                         | <b>7</b>  |
| <b>1.3 Governing Legislations</b>                                          | <b>8</b>  |
| <b>1.4 Licensing</b>                                                       | <b>10</b> |
| <b>1.5 Sources of Logs and Timber Products</b>                             | <b>10</b> |
| <b>1.6 Definition of Legality</b>                                          | <b>10</b> |
| <b>1.7 Regulating Agencies</b>                                             | <b>11</b> |
| <b>2.0 STLVS</b>                                                           | <b>13</b> |
| <b>2.1 Sarawak Timber legality Verification System</b>                     | <b>14</b> |
| <b>STLVS Regulating Framework for Legal Compliance:</b>                    | <b>15</b> |
| <b>a. Natural Forest</b>                                                   | <b>16</b> |
| <b>b. Planted Forest</b>                                                   | <b>16</b> |
| <b>c. Import</b>                                                           | <b>17</b> |
| <b>2.2 Principles and Criteria</b>                                         | <b>18</b> |
| <b>Principle 1 Right to Harvest</b>                                        | <b>18</b> |
| Table 1 Criterion 1.1 - Licence for Harvest                                | <b>18</b> |
| Table 2 Criterion 1.2 - Environmental Impact Assessment & Protection       | <b>19</b> |
| Table 3 Criterion 1.3- Forest Management Planning                          | <b>20</b> |
| <b>Principle 2 Forest Operations</b>                                       | <b>21</b> |
| Table 4 Criterion 2.1 - Demarcation of Boundaries and Areas for Protection | <b>21</b> |
| Table 5 Criterion 2.2 - Tree Enumeration                                   | <b>21</b> |
| Table 6 Criterion 2.3 - Control of Timber Production                       | <b>22</b> |
| Table 7 Criterion 2.4 - Log Transportation                                 | <b>23</b> |
| Table 8 Criterion 2.5 - Workers' Safety and Health                         | <b>24</b> |
| <b>Principle 3 Statutory Charges</b>                                       | <b>25</b> |
| Table 9 Criterion 3.1 - Royalty and Fees                                   | <b>25</b> |
| <b>Principle 4 Other User Rights</b>                                       | <b>25</b> |
| Table 10 Criterion 4.1 - Users' Right by Natives                           | <b>25</b> |

# Table of Contents

| Topic                    |                                                                                           | Page      |
|--------------------------|-------------------------------------------------------------------------------------------|-----------|
| <b>Principle 5</b>       | <b>Mill Operations</b>                                                                    | <b>26</b> |
| Table 11                 | Criterion 5.1 - Issuance / renewal of Mill Licence and Terms and Conditions of Operations | 26        |
| Table 12                 | Criterion 5.2 - Material Input and Output                                                 | 27        |
| Table 13                 | Criterion 5.3 - Workers' Safety and Health                                                | 28        |
| <b>Principle 6</b>       | <b>Trade and Customs</b>                                                                  | <b>29</b> |
| Table 14                 | Criterion 6.1 - Registration of Companies                                                 | 29        |
| Table 15                 | Criterion 6.2 - Local Trade                                                               | 30        |
| Table 16                 | Criterion 6.3 - Import Regulations                                                        | 30        |
| Table 17                 | Criterion 6.4 - Transportation of Imported Timber and Timber Products                     | 31        |
| Table 18                 | Criterion 6.5 - Export Regulations                                                        | 31        |
| <b>3.0</b>               | <b>List of Sample Documents</b>                                                           | <b>32</b> |
| Attachment 1             | Removal Pass (Royalty) issued by FDS                                                      | 33        |
| Attachment 2             | Royalty Certificate issued by FDS                                                         | 34        |
| Attachment 3             | Endorsement Clearance Certificate issued by HTSB                                          | 35        |
| Attachment 4             | Land Transportation Pass issued by HTSB                                                   | 36        |
| Attachment 5             | Shipping Pass issued by HTSB                                                              | 37        |
| Attachment 6             | Removal Pass (Transit) issued by FDS                                                      | 38        |
| Attachment 7             | Export Clearance Certificate issued by HTSB                                               | 39        |
| Attachment 8             | Inspection Report at Mill by HTSB                                                         | 40        |
| Attachment 9             | Licence to Operate Sawmill issued by STIDC                                                | 41        |
| Attachment 10            | Mill Registration Certificate issued by STIDC                                             | 42        |
| Attachment 11            | Certificate of Registration (Manufacture of Establishment of Mills) issued by STIDC       | 44        |
| Attachment 12            | Certificate of Registration (Export, Import and Local Sales/Storage of Timber)            | 45        |
| Attachment 13            | Customs Export Declaration Form (K2) Endorsed with Export Licence issued by STIDC         | 46        |
| Attachment 14            | Customs Import Declaration Form (K1)                                                      | 48        |
| Attachment 15            | Import Licence issued by STIDC                                                            | 49        |
| Attachment 16            | Removal Pass for Imported Logs issued by STIDC                                            | 50        |
| Attachment 17            | Removal Pass (Transit) for Export logs issued by FDS                                      | 51        |
| <b>Contact Addresses</b> |                                                                                           | <b>52</b> |

# Abbreviation

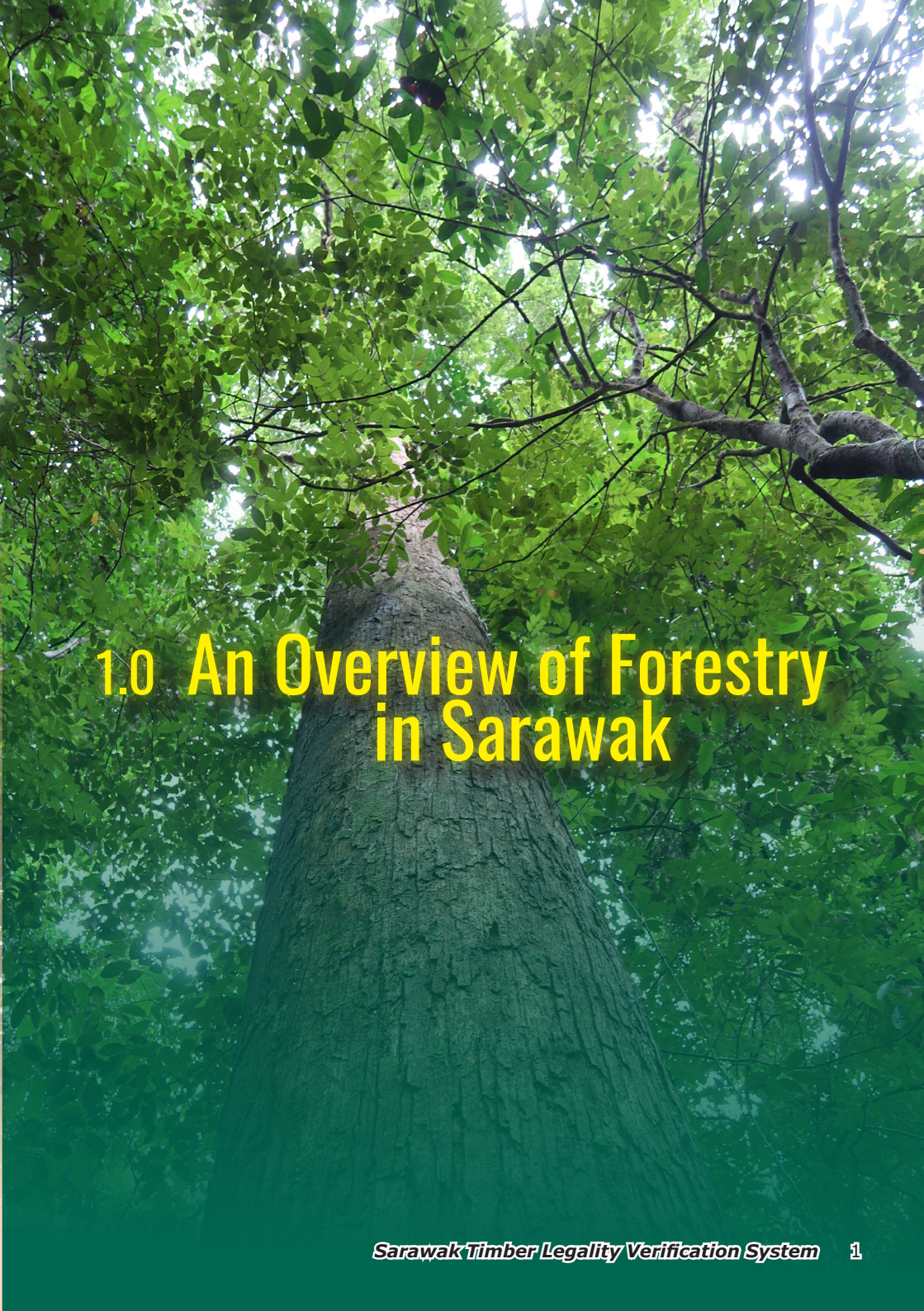
|                |                                              |
|----------------|----------------------------------------------|
| <b>AHP</b>     | Annual Harvesting Plan                       |
| <b>AL</b>      | Alienated Land                               |
| <b>CCM</b>     | Companies Commission of Malaysia             |
| <b>CDC</b>     | Collection and Distribution Centre           |
| <b>DF</b>      | Director of Forests                          |
| <b>DOSH</b>    | Department of Occupational Safety and Health |
| <b>DP</b>      | Detailed Harvesting Plan                     |
| <b>ECC</b>     | Endorsement Clearance Certificate            |
| <b>EIA</b>     | Environmental Impact Assessment              |
| <b>EQ</b>      | Export Quota                                 |
| <b>ExCC</b>    | Export Clearance Certificate                 |
| <b>FAO</b>     | Food and Agriculture Organization            |
| <b>FDS</b>     | Forest Department Sarawak                    |
| <b>FTL</b>     | Forest Timber Licence                        |
| <b>GP</b>      | General Harvesting Plan                      |
| <b>HTSB</b>    | Harwood Timber Sdn. Bhd.                     |
| <b>IDM</b>     | Immigration Department of Malaysia           |
| <b>IPR</b>     | Industrial Production Return                 |
| <b>IR</b>      | Inspection Report                            |
| <b>IRPF</b>    | Inspection Report for Planted Forests        |
| <b>L&amp;S</b> | Land and Survey                              |
| <b>LDS</b>     | Labour Department Sarawak                    |
| <b>LNG</b>     | Liquefied Natural Gas                        |
| <b>LPF</b>     | Licensed For Planted Forest                  |
| <b>LPI</b>     | Log Production Identity                      |
| <b>LSF</b>     | Log Specification Form                       |

# Abbreviation

|               |                                                     |
|---------------|-----------------------------------------------------|
| <b>LTP</b>    | Land Transportation Pass                            |
| <b>MDF</b>    | Mixed Dipterocarp Forest                            |
| <b>MMR</b>    | Monthly Mill Returns                                |
| <b>MR</b>     | Mill Reports                                        |
| <b>MUDeNR</b> | Ministry of Natural Resources and Urban Development |
| <b>NCR</b>    | Native Customary Rights                             |
| <b>NREB</b>   | Natural Resources and Environment Board             |
| <b>OHSAS</b>  | Occupational Safety and Health Management System    |
| <b>PEC</b>    | Permit to Enter Coupe                               |
| <b>PF</b>     | Planted Forest                                      |
| <b>PFE</b>    | Permanent Forest Estate                             |
| <b>PHC</b>    | Permit to Harvest Coupe                             |
| <b>PSF</b>    | Peat Swamp Forest                                   |
| <b>ROB</b>    | Registrar of Business                               |
| <b>RQ</b>     | Reservation Quota                                   |
| <b>SFM</b>    | Sustainable Forest Management                       |
| <b>SL</b>     | State Land                                          |
| <b>SOCISO</b> | Social Security Organisation                        |
| <b>SOPs</b>   | Inter-agency Standard Operating Procedures          |
| <b>SP</b>     | Shipping Pass                                       |
| <b>STIDC</b>  | Sarawak Timber Industry Development Corporation     |
| <b>STLVS</b>  | Sarawak Timber Legality Verification System         |
| <b>TPAs</b>   | Totally Protected Areas                             |
| <b>TPP</b>    | Tree Planting Plan                                  |

# *Preamble*

This information booklet is jointly compiled by Forest Department Sarawak, Sarawak Timber Industry Development Corporation and Harwood Timber Sdn Bhd under the auspices of the Ministry of Natural Resources and Urban Development. It serves to explain the Sarawak Timber Legality Verification System and the verification process of logs and timber products as currently conducted in Sarawak in terms of the tracking and traceability of log movement along the chain of custody from the forest to the mill or export point. The prescribed verification activities are based on the Inter-Agency Standard Operating Procedures for Performance of Forestry Function that has been adopted in 2010 by the Ministry. In line with the desire for continuous improvement, the verification activities and associated procedures described herein are subject to periodic revision or enhancement.



# 1.0 An Overview of Forestry in Sarawak

## 1.1 Introduction

Sarawak is located on the island of Borneo covering landmass of 12.4 million hectares. Approximately 62% of its area is under forest cover (as defined by FAO) based on satellite imagery obtained in 2021. Forest area in Sarawak is classified as the PFE which includes Forest Reserves, Protected Forests and Communal Forests; TPAs which comprise National Parks, Wildlife Sanctuaries and Nature Reserves; and SL forest.



Several different forest or vegetation types are generally recognised. These include MDF, PSF, Mangrove Forest, with each type develops in response to a particular combination of soil factors and climatic conditions and thus comes to occupy different locations.

MDF is the most widespread and arguably the most complex of Sarawak's forest types. It occurs from the inland limit of the coastal peat swamps to the lower limit of the Montane Forest in the interior (c. 1,500 m above sea level) and is characterised by a great diversity of species and life forms. Trees, shrubs, herbs and climbers occupy the space from the forest floor up to the main canopy (at about 45m). Some trees emerge from the main canopy and can reach 60m tall. A high proportion of the trees in this forest type belong to the Dipterocarp family (e.g. Meranti, Selangan Batu, Kapur, Keruing and Mersawa) and produce valuable logs owing to their large size, cylindrical shape and excellent timber properties. MDF is currently the most important forest type economically due to its wide extent and its composition.

*Mixed Dipterocarp Forest*



*Rafflesia tuan-mudae, in bloom at Gunung Gading National Park*

PSF is also extensive and is located chiefly on low-lying coastal plains and inland along the lower reaches of most river systems where the water table is usually at or near the soil surface. It is less diverse than MDF but contains valuable and economically important timber tree species.

Sarawak's natural forests have high plant diversity due to the great variety of habitats. There are about 3,000 known tree species. About 40% of Sarawak's plant species are endemic to (found only in) Borneo. There are about 185 mammal species, 530 bird species, 166 snake species, 104 lizard species and 113 amphibian species in the State. A large proportion of Sarawak's animals are unique to Borneo and do not occur in mainland South-east Asia. Sarawak addresses the conservation of the State's biodiversity by gazetting TPAs (National Parks, Wildlife Sanctuaries and Nature Reserves). TPA status protects a number of biologically important ecosystems and a wide range of animal and plant habitats ranging from marine and coastal habitats to lake environments, cave habitats, mangroves, Peat Swamp, Mixed Dipterocarp, Montane Forest etc.



*Porcupine found in the forest of Sarawak.*



*Sarawak's river is the habitat for variety of freshwater fish*

Mangrove Forest covers a comparatively small area as it occurs only in tidal and estuarine areas from coastal mudflats as far upriver, and landward, as the limits of saline influence. It includes only those few species that can survive periodic exposure to wave action and inundation by tidal or brackish water. Its composition varies from place to place depending on the frequency of inundation and the salinity of the water. Pure Bakau stands occur in some parts of the mangrove and these are an important source of poles for scaffolding and piling and wood for charcoal production. Mangrove forest is rich in other resources that local communities harvest (crabs, nipah sugar, atap) and it is where prawns and fish breed, making it vital to local fisheries. The other forest types in Sarawak are neither extensive nor economically important.

Sarawak's forests provide its people with ecosystem services that include climate regulation, catchment protection, clean water and control of erosion, sedimentation and flooding. Ecosystem services are commonly taken for granted but are costly to repair or restore when breakdowns (e.g. floods, landslides) occur. Tropical forests play an essential role in the Earth's carbon cycle, absorbing about a quarter of carbon dioxide emissions generated by human activity. Their contribution to global climate regulation and climate change mitigation is vital to the global ecosystem and essential for human well-being and the planet's health.

*One of the many rivers found in the rainforest.*



Forest goods and values are very important to the State and in the lives of the people of Sarawak. Rural population obtain food (wild meat, fish and vegetables), materials to construct houses and make handicrafts (palm leaves, cordage, bark etc.), traditional medicines and cash income from collecting and selling non timber forest products (wild fruits and vegetables, rattans, oils, dammar, gaharu etc.). The forest's cultural, recreational, spiritual and aesthetic values have significance for urban as well as rural population and are the foundation of the eco-tourism industry. The wealth of Sarawak's forest biodiversity has as yet untapped potential as the basis for a biotechnology industry that could produce products ranging from nutritional supplements and species to cosmetics, perfumes and ornamental plants. Sarawak's forests store genetic resources that are among the richest in the world.

The forestry and timber industry are important to the State and have played a significant role in Sarawak's socio-economic development. The timber industry remains one of the major contributors in terms of export earnings to the State (after LNG, Petroleum & Petroleum products and Palm Oil). In 2021, the total export value for logs and timber products was RM3.9 billion (USD 0.93 billion). The forestry sector contributed RM400-500 million annually to the State revenue.



*Mat-weaving with rattan:  
a common rural handicraft*



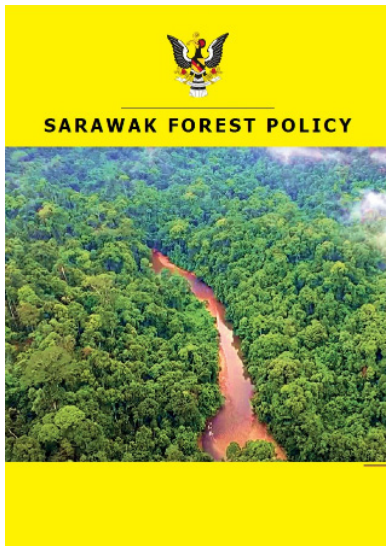


## 1.2 Sarawak's Forest Policy

Land and forests are under the jurisdiction of the State, as stipulated by the Federal Constitution of Malaysia (Article 74(2)) ('...the Legislature of a State may make laws with respect to any of the matters enumerated in the State List ...'). Land and forests are in the State List so each State government has complete jurisdiction over its respective forest resources, formulates its own forest policy, enacts its own laws and deposits forest revenues into its State Treasury.

This policy aimed to (i) ensure sufficient and security of forest area in supplying all the needs for the inhabitants and (ii) encourage the export of timber, which is surplus to domestic needs as well as maintaining and increasing the export of minor forest products.

The Sarawak Forest Policy 2019 is an official statement of the State Government on forestry and related issues for the needs of managing forest and marine in Sarawak which consist of:-



*Sarawak Forest Policy, 2019*

In 2019, Sarawak Forest Policy has been revised to replace the previous Statement of Forest Policy 1954.

1. Provision of sufficient forest area and marine ecosystems for the benefit of the present and future generations of Sarawak to:-
  - i. Ensure sound environment and climate of the State; safeguarding of soil fertility, and continuous supplies of water for domestic and industrial use, irrigation and general agricultural purposes; and prevention of damage by flooding and erosion to rivers and to agricultural land;
  - ii. Supply in perpetuity all forest resources for the benefit of economy, agriculture, inland fisheries, domestic and other industries; and
  - iii. Maintain and preserve the marine ecosystem for the benefit of economy, fisheries, domestic and industries related to forestry.

2. Management of Permanent Forest Estate (PFE) for the benefit of economy, social and environment in accordance with the principles of Sustainable Forest Management (SFM).
3. Emphasis on good management of forest areas within the state land and alienated land.
4. Sustainable production of forest resources for the needs of domestic and export markets.

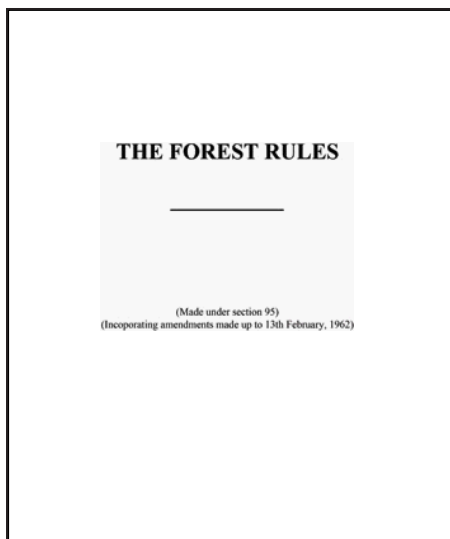
## 1.3 Governing Legislations

The legislation on forestry was in existence as early as 1919, the year the Forest Rules was gazetted and the FDS was established. These Rules were followed by an Order, providing for the constitution and maintenance of reserved forests, which was gazetted as the Forest Reservation Order, 1920. Sarawak adopted a Statement of Forest Policy, Colony of Sarawak in 1954. The State issued Forest Rules in 1954 and amends the Rules periodically.

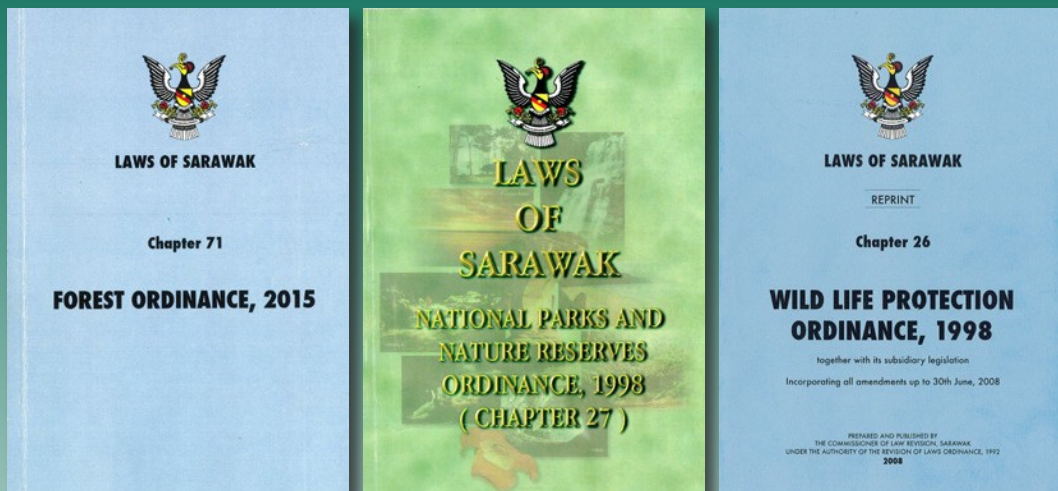
Sarawak's statutes cover the whole scope of forestry activities including those from planted forest, provision of legal access and rights to harvest to approval of management plans and compliance with all codes of practice for harvesting operations.

The legislation comprises ordinances, orders, regulations, rules and legal instruments such as the FTL and DF Circulars issued from time to time that broadly cover log harvesting, royalty collection, log transportation and compliance with import and export requirements. The State periodically revises and amends the legislation in order to address changing circumstances.

Currently, the three major ordinances that govern forests administration and forestry activities in Sarawak are the Forests Ordinance, 2015, the National Parks and Nature Reserves Ordinance, 1998 and the Wild Life Protection Ordinance, 1998.



*The Forest Rules, 1954*



*The main forestry laws in Sarawak*

The Forests Ordinance, 2015 (Chapter 71) is the principal law regulating the taking of log and timber produce from Sarawak's forests. It regulates inter-alia the issuance of timber licenses, logging in concession areas and payment of royalty and other statutory contributions by licensees.

The Wild Life Protection Ordinance, 1998 (Chapter 26) provides for the establishment of Wildlife Sanctuaries and protection of both plant and animal. The list of Totally Protected and Protected animals and plants are stipulated in the First Schedule and Second Schedule of the Ordinance respectively.

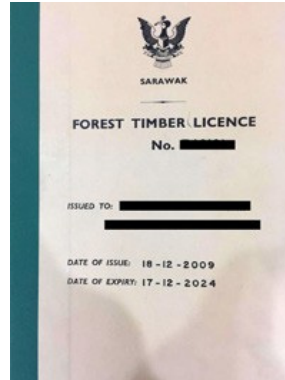
The National Parks and Nature Reserves Ordinance, 1998 (Chapter 27) provides for the constitution, maintenance and control of National Parks and Nature Reserves in Sarawak.

Other related laws and regulations include Sarawak Timber Industry Development Corporation Ordinance, 1973 which provide for the establishment of the Sarawak Timber Industry Development.

## 1.4 Licensing

Any company or person involves in the forestry operations must obtain licence issued by the authority of the State.

*Forest Timber Licence  
issued by the FDS*



## 1.5 Sources of Logs and Timber Products

The logs and timber products are sourced from natural forests, planted forests or imported from places outside Sarawak.



*Logs harvested  
from natural forest*

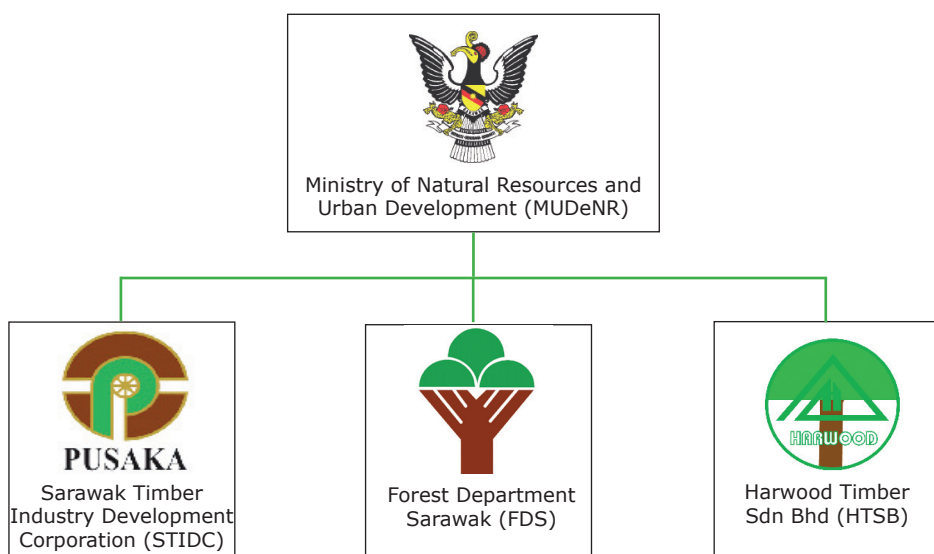
## 1.6 Definition of Legality

'Legality' is defined as logs harvested by licensed persons from approved areas and verified by the relevant authorities in accordance with the laws, regulations and procedures pertaining to forestry and trade in Sarawak.

## 1.7 Regulating Agencies

The State Government has a fully coordinated institutional basis to effectively and efficiently regulate and optimise Sarawak's forest resource potential.

The regulating forestry agencies namely FDS, STIDC and HTSB are under the purview of MUDeNR. The Ministry formulates the State's policies amongst others on land, forests, minerals, timber, environment and other natural resources. Each of the Sarawak Regulatory Agencies has developed formal procedures to govern their specific regulatory functions.



**Figure 1**  
*Institutional framework for regulating and managing Sarawak's forests and timber industry*

**FDS** provides licensing for timber concessions approval of GP, DP/Road Plan, PEC, AHP, PHC, revenue assessment, issuance of Removal Pass and to carry out preventive / enforcement / compliance activities at any point along the chain of custody from the licence area to the mill/ export point.

**STIDC** regulates and controls the establishment of timber processing mills, manufacture of timber products, sales, distribution and marketing of timber and timber products as well as to set or determine the manufacturing standards and quality, and trade practices of the timber industry in Sarawak.

**HTSB** is a subsidiary company of STIDC. HTSB inspects logs and issues ECC or ExCC for removal of logs to the mill and export point. HTSB also monitor the movement of vessels and land vehicles transporting logs from one destination to another within Sarawak by issuing SP and LTP.

The three agencies; FDS, STIDC and HTSB, are directly involved in activities to implement the legally-based control processes that encourage and enforce compliance with statutory requirements and ISO-certified procedures. Each agency has a specific role to play. Together they developed and implemented the Inter-agency SOPs for Performance of Forestry Functions in Sarawak that covered a range of forestry operations, including compliance with harvesting (licence) conditions, revenue collection and log movement. The SOPs established clarity of roles and responsibilities, standardised, streamlined and improved work flow and enhanced operational cost-effectiveness. They thus eliminate overlap of jurisdiction and execution as well as maintained elements of check-and-balance. The agencies are mutually independent but communicate and work closely together according to the precepts of these Inter-Agency SOPs to track timber from the forests to the point of issue of Customs Export Declaration Form (K2).

The three agencies collaborate with other related enforcement agencies to effectively enforce forest-related legislations and to curb illegal activities.



## 2.0 Sarawak Timber Legality Verification System

## 2.1 Sarawak Timber Legality Verification System

STLVS is a legality system covering the process of licensing, harvesting, transporting, manufacturing and trading of logs and timber products in accordance with the existing laws, regulations and procedures governing forests and timber trade (including the importation of logs and timber products) in Sarawak. It governs the forestry management and operations as well as the supply chain of timber products.

Timber traceability in Sarawak starts from the path taken by the movement of logs from the forests (natural or PFs) to either the mills or export points, including log identification, recording of production, royalty assessment and control of log movement. Cross checking is carried out to ensure that the logs in the supply chain are verified legal.

### STLVS consists of 6 Principles:

**Principle 1 - Right to Harvest**

**Principle 2 - Forest Operations**

**Principle 3 - Statutory Charges**

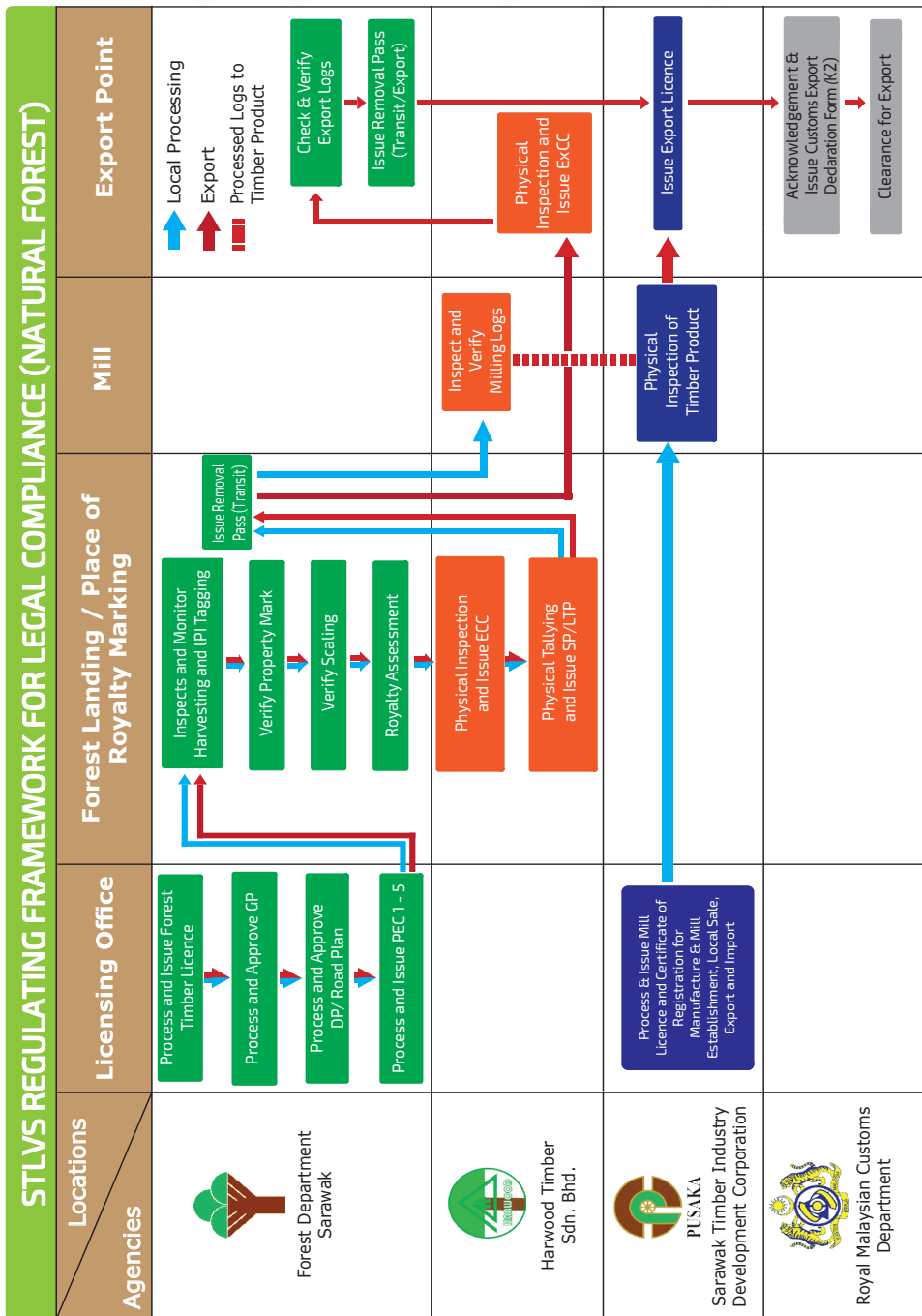
**Principle 4 - Other User Rights**

**Principle 5 - Mill Operations**

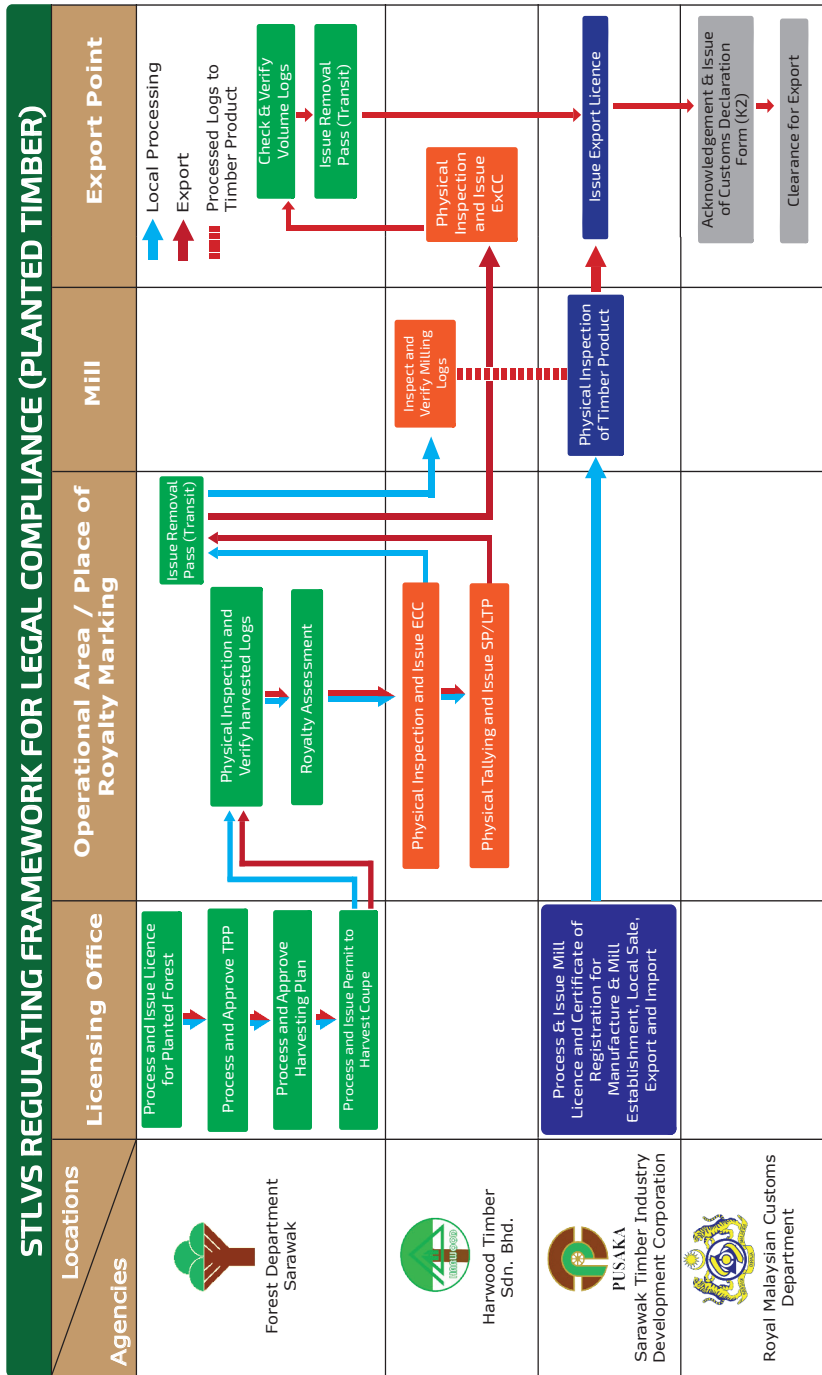
**Principle 6 - Trade and Customs**

# STLVS Regulating Framework for Legal Compliance

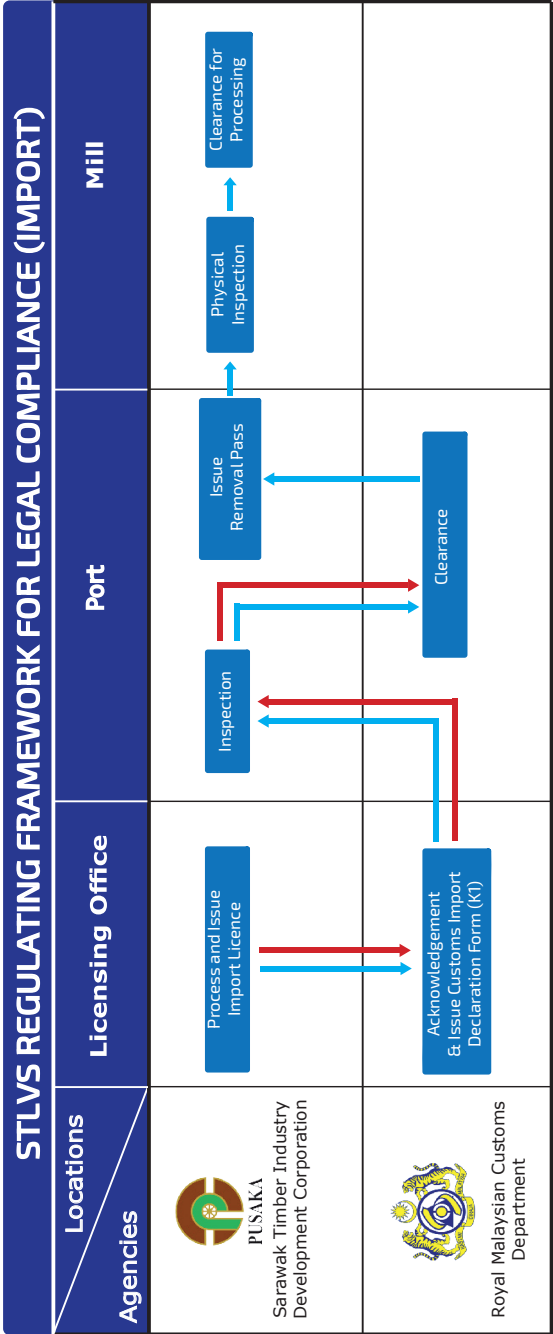
## a. Natural Forest



## b. Planted Timber



c. Import



Note<sub>1</sub> : Department of Agriculture issues Import Permit with a pre-requisite Import Licence from STIDC for importation of regulated timber and timber products. Conduct (i) joint inspection with STIDC at port, and (ii) joint inspection with STIDC at the mill's log pond for timber imported via open sea.

Note<sub>2</sub> : For timber imported via open sea, STIDC issues Removal Pass upon clearance by RMCD and follow with physical inspection at mill's log pond before clearance for processing.

 - Timber  
 - Timber Products

## 2.2 Principles and Criteria

**Table 1**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Sources of timber | PFE, SL & AL |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 1</b>             | <b>Right to harvest</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |              |
| <b>Criterion 1.1</b>           | <b>Licence for Harvest</b> <ul style="list-style-type: none"> <li>Any person who intends to harvest forest produce from PFEs, SL and AL must obtain an approval from the MUDeNR or DF</li> <li>FTL will be issued by FDS</li> <li>Any person who intends to establish, maintain and harvest a crop of trees on any land must obtain a LPF from the DF.</li> </ul>                                                                                                                                                                                                                                              |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015 (Chapter 71)</li> <li>Forest Rules, 1962</li> <li>The Forests (Planted Forest) Rules, 1997</li> <li>The Wild Life Protection Ordinance, 1998</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                         |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>MUDeNR</li> <li>FDS</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |              |
| <b>Verification Procedures</b> | <ol style="list-style-type: none"> <li>FDS will process the application, determine the availability of the area, carry out log stand verification, verifies the status of the land with Department of Land and Survey and submit comments and recommendations for decision</li> <li>For FTL:-               <ol style="list-style-type: none"> <li>More than 1 year, the application shall be approved by the Minister</li> <li>1 year or less, the application is approved by the DF</li> </ol> </li> <li>For LPF, FDS shall verify the TPP and prepare the licence to be endorsed by the Minister</li> </ol> |                   |              |
| <b>Output</b>                  | FTL and LPF                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                   |              |
| <b>ISO Reference</b>           | -                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |              |

## Table 2

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                               | Sources of timber | PFE, SL & AL |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 1</b>             | <b>Right to harvest</b>                                                                                                                                                                                                                                                                                               |                   |              |
| <b>Criterion 1.2</b>           | <b>Environmental Impact Assessment and Protection</b> <ul style="list-style-type: none"> <li>No EIA study report required for virgin forest area</li> <li>For re-entry with area more than 500 hectares, and/or within a gazetted water catchment area, EIA study report approved by the NREB is required.</li> </ul> |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>The Natural Resources and Environment Ordinance (Chapter 84) [Section 11A. (1) (c)].</li> <li>The Natural Resources and Environment (Prescribed Activities) Order, 1994, Item 2 of First Schedule.</li> </ul>                                                                  |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>NREB</li> </ul>                                                                                                                                                                                                                                                                |                   |              |
| <b>Verification Procedures</b> | i. NREB to evaluate the EIA study report prepared by registered EIA consultants for approval<br>ii. NREB to approve EIA study report and issue Letter of Undertaking of EIA approval conditions                                                                                                                       |                   |              |
| <b>Output</b>                  | EIA Report Approval Certificate                                                                                                                                                                                                                                                                                       |                   |              |
| <b>ISO reference</b>           | MS ISO 9001:2015 – Scope of Registration: The Management of EIA Process.                                                                                                                                                                                                                                              |                   |              |

**Table 3**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Sources of timber | PFE, SL & AL |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 1</b>             | <b>Right to harvest</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |              |
| <b>Criterion 1.3</b>           | <b>Forest Management Planning</b> <ul style="list-style-type: none"> <li>Planning of management and harvesting activities of FTL and LPF are approved by FDS</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015 (Chapter 71)</li> <li>Forest Rules, 1962</li> <li>The Forests (Planted Forest) Rules, 1997</li> <li>The Wild Life Protection Ordinance, 1998</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>FDS</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                   |              |
| <b>Verification Procedures</b> | <p><b>For FTL more than 1 year:-</b></p> <ol style="list-style-type: none"> <li>FDS to evaluate and approve GP for Hill Forests</li> <li>FDS to evaluate and approved DP/Road Plan for Hill Forests</li> <li>FDS to evaluate and approve PEC map for Hill and Swamp Forests</li> <li>FDS to issue PEC with operations 1 – 5 (Hill) or operations 1 - 4 (Swamp)</li> </ol> <p><b>For FTL less than 1 year:-</b></p> <ol style="list-style-type: none"> <li>FDS to evaluate and approve PEC map</li> <li>FDS to issue PEC with operations 1 – 5 (Hill) or operations 1 - 4 (Swamp)</li> </ol> <p><b>For LPF:-</b></p> <ol style="list-style-type: none"> <li>Natural forests prior to conversion of land into PF               <ol style="list-style-type: none"> <li>FDS to evaluate and approve GP (in line with TPP)</li> <li>FDS to evaluate and approve the coupe for forest plantation development</li> <li>FDS to evaluate and approved DP/Road Plan</li> <li>FDS to issue PEC with operations 1 – 5 (Hill) or operations 1 - 4 (Swamp)</li> </ol> </li> <li>Planted forests               <ol style="list-style-type: none"> <li>FDS to evaluate and approve coupe to be harvested</li> <li>FDS to evaluate and approve AHP</li> <li>FDS to carry out ground verification and endorsed PHC</li> </ol> </li> </ol> |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Approved GP</li> <li>Approved DP / Road Plan</li> <li>Approved PEC</li> <li>Approved AHP / PHC</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |              |
| <b>ISO reference</b>           | –                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |              |

**Table 4**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                                                                 | Sources of timber | PFE, SL & AL |
|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 2</b>             | <b>Forest operations</b>                                                                                                                                                                                                                                                                                                                                |                   |              |
| <b>Criterion 2.1</b>           | <b>Demarcation of Boundaries and Areas for Protection</b> <ul style="list-style-type: none"> <li>Confirmation of boundaries of licence, coupe, block or any areas prohibited from harvesting to ensure that such boundaries have been clearly demarcated on the ground based on the approved DP/Road Plan or PEC or AHP.</li> </ul>                     |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015 (Section 40(1))</li> <li>Forest Rules, 1962 (Rule 10)</li> </ul>                                                                                                                                                                                                                         |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>FDS</li> </ul>                                                                                                                                                                                                                                                                                                   |                   |              |
| <b>Verification Procedures</b> | <ol style="list-style-type: none"> <li>To process the application for Pre-felling Inspection.</li> <li>To carry out the field verification to confirm the surveyed boundaries for licence, coupe, block or any areas prohibited from harvesting have been clearly demarcated on the ground based on the approved DP/Road Plan or PEC or AHP.</li> </ol> |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Approved Pre-felling Inspection Report</li> </ul>                                                                                                                                                                                                                                                                |                   |              |
| <b>ISO reference</b>           | -                                                                                                                                                                                                                                                                                                                                                       |                   |              |

**Table 5**

| Region                         | SARAWAK                                                                                                                                                                   | Sources of timber | PFE, SL & AL |
|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 2</b>             | <b>Forest operations</b>                                                                                                                                                  |                   |              |
| <b>Criterion 2.2</b>           | <b>Tree Enumeration</b> <ul style="list-style-type: none"> <li>To confirm tree enumeration has been conducted before harvesting</li> </ul>                                |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015 (Sections 40 (1)(a))</li> </ul>                                                                            |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>FDS</li> </ul>                                                                                                                     |                   |              |
| <b>Verification Procedures</b> | <ol style="list-style-type: none"> <li>To carry out 10% checking of tree enumeration submitted by licensee</li> <li>To prepare coupe Inventory Analysis report</li> </ol> |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Approved Pre-felling IR</li> </ul>                                                                                                 |                   |              |
| <b>ISO reference</b>           | -                                                                                                                                                                         |                   |              |

**Table 6**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                                                                                                                                                  | Sources of timber | PFE, SL & AL |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 2</b>             | <b>Forest operations</b>                                                                                                                                                                                                                                                                                                                                                                                                                 |                   |              |
| <b>Criterion 2.3</b>           | <b>Control of Timber Production</b> <ul style="list-style-type: none"> <li>To ensure the harvesting is within the coupe/block with valid PEC</li> <li>To ensure the harvested trees are in compliance with allowable diameter cutting limits</li> <li>To ensure the actual production volume of timber within approved limit</li> <li>To ensure all logs are royalty assessed</li> </ul>                                                 |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015 (Section 64)</li> </ul>                                                                                                                                                                                                                                                                                                                                                   |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>FDS</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                    |                   |              |
| <b>Verification Procedures</b> | <ul style="list-style-type: none"> <li>i. FDS to inform Licensees and HTSB on the approved Production Limit outlined, in the form of RQ and EQ approved by Minister</li> <li>ii. FDS to conduct regular monitoring to ensure compliance of harvesting operations and log production</li> <li>iii. FDS to ensure all the logs are properly tagged with LPI, embossed with property mark, and registered for royalty assessment</li> </ul> |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Daily Production Return</li> <li>Removal Pass (Royalty)</li> <li>Log Specification Form (Royalty)</li> </ul>                                                                                                                                                                                                                                                                                      |                   |              |
| <b>ISO reference</b>           | -                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |              |

**Table 7**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sources of timber | PFE, SL & AL |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 2</b>             | <b>Forest operations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |              |
| <b>Criterion 2.4</b>           | <b>Log Transportation</b> <ul style="list-style-type: none"> <li>To ensure all royaltied logs are inspected and issued with ECC or ExCC</li> <li>To ensure all logs transported are accompanied with Removal Pass (Transit)</li> </ul>                                                                                                                                                                                                                                                                                                                                |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015 – [Section 40, 63, 64]</li> <li>Forest Rules, 1962 - [Rule 22 (1) (2) (5), 23]</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                              |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>FDS</li> <li>HTSB</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                   |              |
| <b>Verification Procedures</b> | <ol style="list-style-type: none"> <li>FDS to issue Removal Pass (Transit) for all royalty assessed logs transported from landing site/place of royalty marking to CDC/mill/export point</li> <li>HTSB to conduct inspections to confirm the logs are as per Log Specification Form (LSF)</li> <li>HTSB to issue ECC for all logs, subsequently at export point an ExCC shall be issued for export logs</li> <li>HTSB to issue SP/LTP for logs transported by river/land</li> <li>FDS to carry out enforcement for compliance of log movement requirements</li> </ol> |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Removal Pass (Transit)</li> <li>ECC</li> <li>ExCC</li> <li>SP</li> <li>LTP</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |              |
| <b>ISO reference</b>           | -                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |              |

**Table 8**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Sources of timber | PFE, SL & AL |
|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 2</b>             | <b>Forest operations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                   |              |
| <b>Criterion 2.5</b>           | <b>Workers' Safety and Health</b> <ul style="list-style-type: none"> <li>Workers are legally employed, trained, insured and provided with safe working environment</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015 [Section 50(2)]</li> <li>Occupational Safety and Health Act, 1994 [Section 15(1) &amp; 15 (2), Section 16, Section 32]</li> <li>Employees' Social Security Act, 1969 (SOCSSO Act) [Section 5]</li> <li>Workmen's Compensation Act, 1952 (Act 273) [Section 26]</li> <li>Immigration Act 1959/63 [Section 66(1)]</li> </ul>                                                                                                                                                                                                                                                        |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>FDS</li> <li>DOSH</li> <li>SOCSSO</li> <li>LDS</li> <li>IDM</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                   |              |
| <b>Verification Procedures</b> | <ol style="list-style-type: none"> <li>FDS to ensure every employee is insured</li> <li>IDM to ensure non-resident employee obtain a permit or pass to work in Sarawak</li> <li>LDS to ensure non-Malaysian employees to be insured and to handle compensation claims in respect of occupational accidents</li> <li>SOCSSO to ensure all Malaysian employees are covered under Employment Injury Scheme</li> <li>DOSH to enforce occupational safety and health at workplace, include safety and health policy, training, protective clothing and safety equipment and to ensure basic accommodation and facilities in the base camps</li> </ol> |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Work permit or pass</li> <li>Insurance</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                   |              |
| <b>ISO reference</b>           | <ul style="list-style-type: none"> <li>ISO 45001:2018 - Occupational Health and Safety Management Systems</li> <li>ISO 9001:2015 - Quality Management Systems</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                   |              |

**Table 9**

| Region                         | SARAWAK                                                                                                                                                            | Sources of timber | PFE, SL & AL |
|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 3</b>             | <b>Statutory charges</b>                                                                                                                                           |                   |              |
| <b>Criterion 3.1</b>           | <b>Royalty and Fees</b> <ul style="list-style-type: none"> <li>To ensure royalty, premium, cess and associated fees are paid</li> </ul>                            |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015 (Section 45, 46, 47, 48)</li> <li>Forest Rules: Rule 22 (5)</li> </ul>                              |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>FDS</li> </ul>                                                                                                              |                   |              |
| <b>Verification Procedures</b> | i. FDS to ensure all logs are embossed with JH Hammer Mark<br>ii. FDS to issue Removal Pass (Royalty) or Royalty Certificates<br>iii. FDS to issue bill of payment |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Bill of payment</li> </ul>                                                                                                  |                   |              |
| <b>ISO reference</b>           | -                                                                                                                                                                  |                   |              |

**Table 10**

| Region                         | SARAWAK                                                                                                                                                                                | Sources of timber | PFE, SL & AL |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 4</b>             | <b>Other users' rights</b>                                                                                                                                                             |                   |              |
| <b>Criterion 4.1</b>           | <b>Users' Right by Natives</b> <ul style="list-style-type: none"> <li>Area with gazetted NCR land are excluded from licence area</li> <li>Native rights shall be respected</li> </ul>  |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015 [Sections 8, 18, 21, 31]]</li> <li>Land Code (Chapter 81)</li> </ul>                                                    |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>FDS</li> </ul>                                                                                                                                  |                   |              |
| <b>Verification Procedures</b> | i. Boundaries of licensed area updated by FDS to exclude gazetted NCR land<br>ii. FDS to engage consultations with the local communities within the licensed area to verify NCR claims |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Gazette notification</li> <li>Licence Conditions</li> </ul>                                                                                     |                   |              |
| <b>ISO reference</b>           | -                                                                                                                                                                                      |                   |              |

**Table 11**

| Region                         | SARAWAK                                                                                                                                                                                                                                                           | Sources of timber | PFE, SL & AL |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 5</b>             | <b>Mill operations</b>                                                                                                                                                                                                                                            |                   |              |
| <b>Criterion 5.1</b>           | <b>Issuance/renewal of Mill Licence and Terms and Conditions of Operations</b> <ul style="list-style-type: none"> <li>To register any person or company who intends to establish, manage or operate any plant, factory or premises for timber industry</li> </ul> |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015 (Section 62)</li> <li>The Sarawak Timber Industry Development Corporation Ordinance, 1973</li> <li>The Sarawak Timber Industry (Registration) Regulations, 2008</li> </ul>                         |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>STIDC</li> </ul>                                                                                                                                                                                                           |                   |              |
| <b>Verification Procedures</b> | i. STIDC to process and approve application for mill licence                                                                                                                                                                                                      |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Licence to Operate Sawmill</li> <li>Certificate of Registration (Manufacture of Establishment of Mills)</li> </ul>                                                                                                         |                   |              |
| <b>ISO reference</b>           | -                                                                                                                                                                                                                                                                 |                   |              |

**Table 12**

| Region                         | SARAWAK                                                                                                                                                                                                                                                      | Sources of timber | PFE, SL & AL |
|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 5</b>             | <b>Mill operations</b>                                                                                                                                                                                                                                       |                   |              |
| <b>Criterion 5.2</b>           | <b>Material Input and Output</b>                                                                                                                                                                                                                             |                   |              |
|                                | <ul style="list-style-type: none"> <li>To ensure incoming logs to the mills are legal</li> <li>To ensure company submit monthly IPR to STIDC</li> </ul>                                                                                                      |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015</li> <li>The Forest Rules, 1962</li> <li>The Sarawak Timber Industry Development Corporation Ordinance, 1973</li> <li>The Sarawak Timber Industry (Registration) Regulations, 2008</li> </ul> |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>FDS</li> <li>HTSB</li> <li>STIDC</li> </ul>                                                                                                                                                                           |                   |              |
| <b>Verification Procedures</b> | <ul style="list-style-type: none"> <li>i. STIDC and HTSB to inspect incoming logs</li> <li>ii. HTSB to issue IR or IRPF</li> <li>iii. STIDC to ensure mill operators to submit IPR monthly</li> </ul>                                                        |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>IR / IRPF</li> <li>IPR</li> </ul>                                                                                                                                                                                     |                   |              |
| <b>ISO reference</b>           | -                                                                                                                                                                                                                                                            |                   |              |

**Table 13**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Sources of timber | PFE, SL & AL |
|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|--------------|
| <b>Principle 5</b>             | <b>Mill operations</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |              |
| <b>Criterion 5.3</b>           | <b>Workers' Safety and Health</b> <ul style="list-style-type: none"> <li>Workers are legally employed, trained for their job function and are provided adequate safety, health and insurance</li> </ul>                                                                                                                                                                                                                                                                                                                      |                   |              |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Occupational Safety and Health Act, 1994 [Section 15(1) &amp; 15 (2), Section 16, Section 32]</li> <li>Employees' Social Security Act, 1969 (SOC SO Act) [Section 5]</li> <li>Workmen's Compensation Act, 1952 (Act 273) [Section 26]</li> <li>Immigration Act, 1959/63 [Section 66(1)]</li> </ul>                                                                                                                                                                                    |                   |              |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>DOSH</li> <li>SOC SO</li> <li>LDS</li> <li>IDM</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |              |
| <b>Verification Procedures</b> | <ol style="list-style-type: none"> <li>IDM to ensure non-resident employee obtain a permit or pass to work in Sarawak</li> <li>LDS to ensure non-Malaysian employees to be insured and to handle compensation claims in respect of occupational accidents</li> <li>SOC SO to ensure all Malaysian employees are covered under Employment Injury Scheme</li> <li>DOSH to enforce occupational safety and health at workplace, include safety and health policy, training, protective clothing and safety equipment</li> </ol> |                   |              |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Work permit or pass, insurance, DOSH registration number</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                   |                   |              |
| <b>ISO reference</b>           | <ul style="list-style-type: none"> <li>ISO 45001:2018 - Occupational Health and Safety Management Systems</li> <li>ISO 9001:2015 - Quality Management Systems</li> </ul>                                                                                                                                                                                                                                                                                                                                                     |                   |              |

**Table 14**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Sources of timber | PFE, SL, AL & Imported |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------|
| <b>Principle 6</b>             | <b>Trade and Customs</b>                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |                        |
| <b>Criterion 6.1</b>           | <b>Registration of Companies</b> <ul style="list-style-type: none"> <li>To register any person or company who intends to carry out a timber activity (manufacture, local sales, export &amp; import) after STIDC is satisfied that the applicant has fulfilled the requirements, i.e. pay the registration fee and submit the following basic documents:               <ul style="list-style-type: none"> <li>Registration with CCM or ROB</li> </ul> </li> </ul> |                   |                        |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>The Sarawak Timber Industry Development Corporation Ordinance, 1973</li> <li>The Sarawak Timber Industry (Registration) Regulation, 2008</li> </ul>                                                                                                                                                                                                                                                                        |                   |                        |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>STIDC</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                           |                   |                        |
| <b>Verification Procedures</b> | <ul style="list-style-type: none"> <li>i. To receive application and verify supporting documents</li> <li>ii. To approve and issue Certificate of Registration</li> </ul>                                                                                                                                                                                                                                                                                         |                   |                        |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Certificate of Registration</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                     |                   |                        |
| <b>ISO reference</b>           | <ul style="list-style-type: none"> <li>MS ISO 9001:2015 – Registration of Individuals /Companies Involved in the Establishment of Mills, Manufacturing, Sale, Distribution and Marketing of Timber and Timber Products in Sarawak</li> </ul>                                                                                                                                                                                                                      |                   |                        |

**Table 15**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                        | Sources of timber | PFE, SL, AL & Imported |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------|
| <b>Principle 6</b>             | <b>Trade and Customs</b>                                                                                                                                                                                                                                                                                       |                   |                        |
| <b>Criterion 6.2</b>           | <b>Local Trade</b>                                                                                                                                                                                                                                                                                             |                   |                        |
|                                | <ul style="list-style-type: none"> <li>To ensure the timber products produced at mill are clearly segregated and marked</li> </ul>                                                                                                                                                                             |                   |                        |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Forests Ordinance, 2015</li> <li>The Forest Rules, 1962</li> <li>The Forest (Planted Forests) Rules, 1997</li> <li>The Sarawak Timber Industry Development Corporation Ordinance, 1973</li> <li>The Sarawak Timber Industry (Registration) Regulations, 2008</li> </ul> |                   |                        |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>STIDC</li> </ul>                                                                                                                                                                                                                                                        |                   |                        |
| <b>Verification Procedures</b> | i. To conduct physical inspection at mill to verify incoming logs<br>ii. To conduct physical inspection at mill to ensure that the legal material purchased are clearly marked and segregated                                                                                                                  |                   |                        |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Report</li> </ul>                                                                                                                                                                                                                                                       |                   |                        |
| <b>ISO reference</b>           | -                                                                                                                                                                                                                                                                                                              |                   |                        |

**Table 16**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                                                                                           | Sources of timber | Imported |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------|
| <b>Principle 6</b>             | <b>Trade and Customs</b>                                                                                                                                                                                                                                                                                                                                                          |                   |          |
| <b>Criterion 6.3</b>           | <b>Import Regulations</b>                                                                                                                                                                                                                                                                                                                                                         |                   |          |
|                                | <ul style="list-style-type: none"> <li>To issue import permit for logs and timber products imported into Sarawak</li> </ul>                                                                                                                                                                                                                                                       |                   |          |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>The Sarawak Timber Industry Development Corporation Ordinance, 1973</li> <li>Sarawak Timber Industry (Registration) Regulations, 2008</li> <li>Customs Act, 1967</li> <li>Customs (Prohibition of Imports) Order 2017</li> <li>Customs Prohibition of Imports) (Amendment)(No.2) Order 2019</li> <li>Plant Quarantine Act, 1976</li> </ul> |                   |          |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>STIDC</li> </ul>                                                                                                                                                                                                                                                                                                                           |                   |          |
| <b>Verification Procedures</b> | i. STIDC to process and issue Import Permit for logs and other timber product<br>ii. STIDC to carry out physical inspection<br>iii. STIDC to affix tagging<br>iv. STIDC to issue Removal Pass                                                                                                                                                                                     |                   |          |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Import Permit</li> </ul>                                                                                                                                                                                                                                                                                                                   |                   |          |
| <b>ISO reference</b>           | <ul style="list-style-type: none"> <li>ISO 9001: 2015 : Electronic Issuance of Export and Import Licences for Logs and Timber Products in Sarawak</li> </ul>                                                                                                                                                                                                                      |                   |          |

**Table 17**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                  | Sources of timber | Imported |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------|
| <b>Principle 6</b>             | <b>Trade and Customs</b>                                                                                                                                                                                                                                                                                 |                   |          |
| <b>Criterion 6.4</b>           | <b>Transportation of Imported Timber and Timber Products</b>                                                                                                                                                                                                                                             |                   |          |
|                                | <ul style="list-style-type: none"> <li>To ensure imported logs and timber products are clearly verified and identified</li> </ul>                                                                                                                                                                        |                   |          |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Sarawak Timber Industry Development Corporation Ordinance, 1973</li> <li>Sarawak Timber Industry (Registration) Regulations, 2008</li> <li>Customs (Prohibition of Exports) Order 2017</li> <li>Customs Prohibition of Exports) (Amendment) Order 2019</li> </ul> |                   |          |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>STIDC</li> </ul>                                                                                                                                                                                                                                                  |                   |          |
| <b>Verification Procedures</b> | <ol style="list-style-type: none"> <li>To conduct physical inspection of logs and other timber products upon arrival at ports</li> <li>To issue STIDC Removal Pass</li> </ol>                                                                                                                            |                   |          |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>STIDC Removal Pass</li> </ul>                                                                                                                                                                                                                                     |                   |          |
| <b>ISO reference</b>           | -                                                                                                                                                                                                                                                                                                        |                   |          |

**Table 18**

| Region                         | SARAWAK                                                                                                                                                                                                                                                                                                                                                               | Sources of timber | PFE, SL, AL & Imported |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------------------|
| <b>Principle 6</b>             | <b>Trade and Customs</b>                                                                                                                                                                                                                                                                                                                                              |                   |                        |
| <b>Criterion 6.5</b>           | <b>Export Regulations</b>                                                                                                                                                                                                                                                                                                                                             |                   |                        |
|                                | <ul style="list-style-type: none"> <li>To issue export licence for logs and timber products</li> </ul>                                                                                                                                                                                                                                                                |                   |                        |
| <b>Legislative Reference</b>   | <ul style="list-style-type: none"> <li>Sarawak Timber Industry Development Corporation Ordinance, 1973</li> <li>Sarawak Timber industry (Registration) Regulations, 2008</li> <li>Sarawak Timber Industry (Grading) Regulations, 2008</li> <li>Customs (Prohibition of Exports) Order 2017</li> <li>Customs Prohibition of Exports) (Amendment) Order 2019</li> </ul> |                   |                        |
| <b>Responsibility</b>          | <ul style="list-style-type: none"> <li>STIDC / RMCD</li> </ul>                                                                                                                                                                                                                                                                                                        |                   |                        |
| <b>Verification Procedures</b> | <ol style="list-style-type: none"> <li>To process and carry out physical Inspection (if applicable) for logs and timber products</li> <li>To approve and issue Export Licence</li> </ol>                                                                                                                                                                              |                   |                        |
| <b>Output</b>                  | <ul style="list-style-type: none"> <li>Customs Export Declaration Form (K2)</li> </ul>                                                                                                                                                                                                                                                                                |                   |                        |
| <b>ISO reference</b>           | ISO 9001: 2015: Electronic Issuance of Export and Import Licences for Logs and Timber Products in Sarawak                                                                                                                                                                                                                                                             |                   |                        |

A full-page background image showing a man in a red hard hat, orange high-visibility vest, and khaki pants. He is holding a clipboard and looking at a large log. The log has a small white tag attached to it. In the background, there are many more logs stacked up. The text "3.0 List of Sample Documents" is overlaid in yellow.

## 3.0 List of Sample Documents

# Attachment 1

## Removal Pass (Royalty) issued by FDS

F. 5 (Revised /81)

**ROYALTY**

FOREST DEPARTMENT, SARAWAK

**REMOVAL PASS**

FOR FOREST PRODUCE TAKEN UNDER LICENCE

(Issued under rule 22 of the Forest Rules) ((

No. C 462277/761  
20

(This form must be surrendered to the Forest Officer or Customs Officer HTSB at the destination specified below).

This pass authorizes [redacted] (name of licensee)

to remove from Logging block to [redacted]

by Logging Truck (state mode of conveyance) the

forest produce described below, taken under Licence No. [redacted]

from Sut-Gaant-Forest w/plan (state locality), Coupe No. [redacted]

Description of Forest Produce

| Batch No. | Specification<br>Log Serial No. | Species | No. of<br>Pieces | Volume<br>m <sup>3</sup> | JH No. |
|-----------|---------------------------------|---------|------------------|--------------------------|--------|
| SB0222A01 | M. 1172<br>TO<br>M. 1371        | MRTA    | 4                | 433.2940                 | JH 289 |
|           |                                 | JELU    | 3                |                          | PM     |
|           |                                 | MSWA    | 2                |                          |        |
|           |                                 | MYTO    | 1                |                          |        |
|           |                                 | TPHN    | 1                |                          |        |
|           |                                 |         | 144              |                          |        |

200

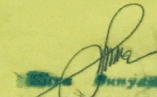
Revlog Ref. No. SP/RO/2022 102 1/4 10/6

Date of issue 14 February 2022

Date of expiry RM

[NOTE: Logs must be accompanied by a detailed specification.]

PNMB, Kch. 2018

  
 Section Forest Officer  
 Pegawai Hutan Wilayah  
 Kapit.



# Attachment 2

## Royalty Certificate issued by FDS

| Batch No  | Log Serial No   | Species | Quantity | Net Volume (m <sup>3</sup> ) |
|-----------|-----------------|---------|----------|------------------------------|
| SB0222A01 | M01172 - M01371 | ASAM    | 51       | 107.4641                     |
|           |                 | BINU    | 49       | 113.3256                     |
|           |                 | DURN    | 1        | 2.1490                       |
|           |                 | GERO    | 1        | 2.8775                       |
|           |                 | JELU    | 3        | 9.2954                       |
|           |                 | KEBA    | 4        | 10.2273                      |
|           |                 | KPXX    | 16       | 38.5643                      |
|           |                 | MECN    | 8        | 16.9184                      |
|           |                 | MRTX    | 49       | 91.3981                      |
|           |                 | MSWA    | 2        | 3.8248                       |
|           |                 | NYTO    | 1        | 1.0711                       |
|           |                 | PERA    | 1        | 0.6804                       |
|           |                 | PTAI    | 1        | 3.2679                       |
|           |                 | TERA    | 4        | 9.8254                       |
|           |                 | TERE    | 6        | 15.4088                      |
|           |                 | TPHN    | 1        | 3.0064                       |
| UBAH      | 1               | 1.3496  |          |                              |

RA Reference No KP/RO/2022/02/14/016 These logs are certified for

Place of Royalty Marking (PoRM) (i) Export [ ]

Licensee Account No SB72HWT3491 (ii) Local processing [ ✓ ]

Date of royalty 14/02/2022

Name of Company Representative

Government Hammer Mark JH283

Property Hammer Mark SSC

\*\* This is a computer generated document. No signature is required.

## Endorsement Clearance Certificate issued by HTSB

# HARWOOD TIMBER SDN BHD

Company No. 132584 - W

(A wholly - owned subsidiary of STIDC)

ECC No: 608395

Checked by: [Signature]

## ENDORSEMENT CLEARANCE CERTIFICATE FOR RESERVATION QUOTA LOGS

MOHD RAZIB BUJANG (Under Section 64(5) of Forests Ordinance, 2015 Cap.71)

To: Officer In-Charge  
Forest Department

WILAYAH KUCHING

This is to certify that the following logs have been satisfactorily inspected at [Redacted]

For delivery to [Redacted]

Details of the logs are as follows:

| Licence No. | Log Serial No. | RP/ No. | Species | Pieces | Volume (m3) |
|-------------|----------------|---------|---------|--------|-------------|
| 078568      | m2195          | C356422 | mlh     | 8      | 17.6247     |
|             | m2233          |         |         |        |             |
| 078568      | m2368          | C356423 | mlh     | 13     | 19.9443     |
|             | m2508          |         |         |        |             |
|             |                |         |         |        |             |
|             |                |         |         |        |             |
|             |                |         |         |        |             |
|             |                |         |         |        |             |
|             |                |         |         |        |             |
| Total       |                |         |         | 21     | 37.5690     |

For Harwood Timber Sdn Bhd:

Authorized Signatory

Name: AZAHAR BIN JEDLI

Date: 110117-11-5109

KCH 0355

DATE: 22/5/21 TIME: 5.00 pm

# Attachment 4

## Land Transportation Pass issued by HTSB




**HARWOOD TIMBER SDN BHD**  
(A wholly-owned subsidiary of STEDC)  
 Company No. 132584-W

Appendix 9

*KLH/2016/04/C-0010-01*  
**LAND TRANSPORTATION PASS**  
 FOR THE TRANSPORTATION OF LOGS TO LOCAL  
 LICENCED MILL  
(Under Section 67A5) of the Forests Ordinance)

Serial No. HTWT: 88919  
 Region: Kuching

This is to certify that Lotry no: Q8-D 8805

owned by [REDACTED]

is authorised to transport Sarawak round logs as described below:

From : [REDACTED]

To : [REDACTED]

| Number      | Validity |        | Quota  |           | Non-Quota |           |
|-------------|----------|--------|--------|-----------|-----------|-----------|
|             | From     | To     | Pieces | Volume MU | Pieces    | Volume MU |
| B-963622    | 6/4/16   | 2/4/16 |        |           | 61        | 23.0802   |
| Grand Total |          |        |        |           | 61        | 23.0802   |

Confirmed by: [Signature]  
 Name: IAU AL LOH  
 I.C. No: 8762818-5859  
 Date & Time: 07.04.16 2.00pm

For Harwood Timber Sdn Bhd  
 Name: POH YU R. SELI  
 Date: 751019(13-542)  
 KCH 0238  
 DATE: 27/16 TIME: 12.00pm



"Noting as this Pass" shall operate as evidence the authorised transporter must adhere to in compliance with all the relevant legislation, rules, regulations and guidelines at the material time in Malaysia."

## Shipping Pass issued by HTSB

[illegible]

# Attachment 6

## Removal Pass (Transit) issued by FDS

**F. 5 (Revised) /81**

**TRANSIT** ELL NO: 669089  
SR NO: A26069

**FOREST DEPARTMENT, SARAWAK**

**REMOVAL PASS** No. C 457988/615  
20

**FOR FOREST PRODUCE TAKEN UNDER LICENCE**  
(Issued under rule 22 of the Forest Rules) CC, RFO Sibu.

(This form must be surrendered to the Forest Officer or Customs Officer HTSB at the destination specified below).

This pass authorizes [redacted] (name of licensee)

to remove from Nanga Bawai camp A to [redacted]

by [redacted] Sibu (state mode of conveyance) the

forest produce described below, taken under Licence No. [redacted]

from [redacted] (state locality), Coupe No. [redacted]

Description of Forest Produce

| Batch No. | Description  | Quantity | Value    | Royalty |
|-----------|--------------|----------|----------|---------|
| SB0122A05 | M-0680- MXTX | 61       |          |         |
|           | JELU         | 1        |          |         |
| SB0122A06 | M-0879 LUIS  | 4        | 699.2314 |         |
|           | M0880-M0995  | 13       |          |         |
|           | TPH          | 3        |          |         |
|           | (4+G)        | 234      |          |         |
|           |              | 316      |          |         |

7H 1175 C46254718  
RFB N/A

1. PREPARED BY: Sura Bunyau  
DATE: 7.02.2022  
2. INSPECTED & SY: Alexander Selu  
DATE: 7.02.2022  
Revlog Ref. No. SAR 2022/02/07/001  
Security No. 2022/02/4099Z/11001206

Date of issue 07 February 2022  
Date of expiry 09 February 2022 RM

[NOTE: Logs must be accompanied by a detailed specification.]

PNMB, Kch, 2018

**OSMAN BIN RAIM**  
Section Forest Officer  
Pegawai Hutan Wilayah,  
Kapit.

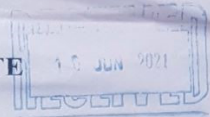
# Attachment 7

## Export Clearance Certificate issued by HTSB

FORESTS DEPARTMENT, SARAWAK

### EXPORT CLEARANCE CERTIFICATE

(Section 64 (7) (a) of Forests Ordinance, 2015)



To: The Master of Conveyance

MV: CHITRAL

|                       |            |
|-----------------------|------------|
| Entered into i-HENDIS |            |
| Entered By:           | Nor Azlina |
| Date:                 | 16/6/2021  |
| Time:                 | 3:10 pm    |

ExCC No: B 012765

This is to certify that the timber specified below loaded on the conveyance MV: CHITRAL

Voyage No: 050

Complies with the requirements under Section 64(7) of the Forests Ordinance, 2015.

Exporter: [REDACTED]

Country of Destination: INDIA

| Timber Licence No. | Removal Pass (Royalty) No. | Serial No.  | Species         | Pieces | Volume (m3) |
|--------------------|----------------------------|-------------|-----------------|--------|-------------|
| [REDACTED]         | C448136/478/20             | A4228-A4427 | MRTX/SLGB       | 4      | 8.1719      |
| [REDACTED]         | C448137/478/20             | A4428-4627  | TRXX/MLH/SLGB   | 129    | 315.2288    |
| [REDACTED]         | C448140/478/20             | A4263-A4827 | TRXX/MLH/SLGB   | 74     | 195.2713    |
| [REDACTED]         | C443141/478/20             | A4282-A5020 | MLH/MRTX/SLGB   | 132    | 245.8687    |
| [REDACTED]         | C450751/531/20             | A5145-A5278 | KP/KL/MT/SB     | 114    | 271.9599    |
| [REDACTED]         | C450752/531/20             | A5279-A5398 | KR/MT/MLH/SB    | 110    | 272.1780    |
| [REDACTED]         | C448034/476/20             | A0995-A1043 | MLH/KP/KR/MT/SB | 50     | 143.1289    |
| GRAND TOTAL        |                            |             |                 | 613    | 1453.8075   |

Issued by Harwood Timber Sdn Bhd (132584-W)

Date of issue: 15/06/2021

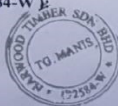
Date of expiry: 14/07/2021

Authorised Signatory

ABU BAKAR BIN TAJOL

Copy to: B Sarawak Forestry Corporation (SFC)

ii) Sarawak Timber Industry Development Corporation (STIDC)



Checked by: 15/06/21  
3:00pm  
 Meset Othman / Edlent  
 Senior Log Inspector

Forests Ordinance Section 64(7)

- (a) No timber shall be loaded or transmitted onto any conveyance for export or removal from Sarawak until a certificate (hereinafter referred to as "Export Clearance Certificate") has been issued by the Director or any person authorized by him certifying that the timber does not form part of the reservation quota for licensed Sawmill in Sarawak referred to in subsection 1 (b).
- (b) The master of every conveyance carrying or towing timber for export or removal from Sarawak shall not leave or attempt to leave any port until and unless he has in his possession an Export Clearance Certificate provided to him by the person exporting or removing the timber from Sarawak.

# Attachment 8

## Inspection Report at Mill by HTSB



### HARWOOD TIMBER SDN BHD

Company No. 132584-W  
(A wholly-owned subsidiary of STDC)  
Harwood/12/12/02/0016  
Inspection Report At Mill

IR-E2

ECC No: 683378 WD No: KHT/2022/00048

Date & Time Inspection Commenced: 07-02-22 - 2.20pm  
Date & Time Inspection Completed: 07-02-22 - 3.00pm  
Name of Company: [REDACTED] Activity: ☒ Sawmill  
Place of Inspection: [REDACTED] ☐ Veneer  
S P / TP No.: 196394 HWT Endor. No.: ☐ Plywood  
RPT No.: C550015 RPT Validity Date: 01-01-22 - 30-01-22 ☐ Others  
Mill License No.: K/123 DO/Despatch No.: N/A

| T/Lic. No.                   | Removal Pass<br>(Royalty) No. | Log Serial No.     | Source        | Arrival       |
|------------------------------|-------------------------------|--------------------|---------------|---------------|
|                              |                               |                    | Pcs Volume M3 | Pcs Volume M3 |
| OTR52                        | C549611                       | M0601-M0780<br>(R) | 38 27.4586    | 38 27.4586    |
|                              | C549612                       | M0381-M0787<br>(R) | 2 0.7753      | 2 0.7753      |
| Total Endorsement Volume M3: |                               |                    | 40 30.2339    | 40 30.2339    |

Data Entered by: 2

Date: 08-02-22



| Milling Log |            | Export Log |           |
|-------------|------------|------------|-----------|
| Pcs         | Volume M3  | Pcs        | Volume M3 |
| 40          | 30.2339    |            |           |
| Total       | 40 30.2339 |            |           |

#### WORK PERFORMED

- 100% Sighting on LPI and Log Tags ☒
- 10% Sampling Check
  - Species ☒
  - LPI No. ☒
  - Serial No. ☒
  - Property Mark ☒
  - JH Mark ☒
  - Measurement (When necessary) ☒
  - By Raft ☐
- Logs inspected i) on Ground ☒ ii) On Board ☐

#### REMARK

Satisfactory

Checked by: SULAIMAN MANTARIP

Inspected by:

ABDUL KHAID BOOM  
7217-13-5963  
KCH0520

DATE: 07/02/22 TIME: 3.15pm



Agreed by:

For Licensee / Supplier / Processor  
Name: CHA TEA UN  
IC No: 683378-13-5889  
Date & Time: 07-02-22 - 3.50pm

# Attachment 9

## Licence to Operate Sawmill issued by STIDC

F. 12 (revised/90)

### LICENCE TO OPERATE A SAWMILL ISSUED UNDER THE FORESTS ORDINANCE, 2015

No. of Licence **K/200**

This Licence authorizes \_\_\_\_\_ of

\_\_\_\_\_ to operate a Sawmill,  
as specified hereunder for a period of one year, subject to any rule or order made under the Forests  
Ordinance, 2015, and to the conditions cited below:-

- I. *Site*
- (a) District \_\_\_\_\_
  - (b) Site \_\_\_\_\_
  - (c) Title to site \_\_\_\_\_
  - (d) Description of, and title to log ponds \_\_\_\_\_ - \_\_\_\_\_

- II. *Description of Sawmill*
- (a) Type of mill \_\_\_\_\_
  - (b) Type, make, power and number of engine \_\_\_\_\_
  - (c) Saw benches:-
    - (1) \_\_\_\_\_
    - (2) \_\_\_\_\_
    - (3) \_\_\_\_\_
    - (4) \_\_\_\_\_
    - (5) \_\_\_\_\_
    - (6) \_\_\_\_\_
    - (7) \_\_\_\_\_
    - (8) \_\_\_\_\_
    - (9) \_\_\_\_\_
    - (10) \_\_\_\_\_
    - (11) \_\_\_\_\_
    - (12) \_\_\_\_\_

- (d) Possible annual output (in cubic metres) \_\_\_\_\_

III. *Conditions*

1. The licensee shall pay a fee of RM \_\_\_\_\_ - \_\_\_\_\_ per year (or for any part of a year) for each saw bench.
2. No machinery shall be added to the mill and no structural changes made without the written permission of the Director of Forests.
3. In any year output of the mill shall not fall below 50 per cent of the possible annual output as estimated above.
4. This licence does not entitle the licensee to any rights to cut or collect timber.
5. Special conditions:- (see overleaf)
6. In the event of any breach of condition 1, 2, 3 or 5 above, the Director of Forests may refuse to renew this licence.

Date of issue \_\_\_\_\_ Date of Expiry \_\_\_\_\_

Annual fee RM \_\_\_\_\_

c.c Director of Forests  
Assistant Director, Licensing

\_\_\_\_\_  
*For Director of Forests  
Sarawak*

# Attachment 10

## Mill Registration Certificate issued by STIDC

### i) Front Page

SERIAL NO: 0374



**TERMS OF CONDITIONS FOR REGISTRATION OF MILLS**  
**THE SARAWAK TIMBER INDUSTRY (REGISTRATION) REGULATIONS, 2008**

MILL REGISTRATION NO : [REDACTED]  
STIDC REGISTRATION NO : 0005462  
COMPANY'S NAME : [REDACTED]  
CLASS : A  
TYPE OF MILL : PLYWOOD

#### A. Location and Site

1) Divisions: Kapit  
2) District: Belaga  
3) Lot No: LPF 0015  
4) Block No/Land District: Sungai Seping  
5) Acreage: [REDACTED]  
6) Title to site: [REDACTED]  
7) Name of Industrial Estate: [REDACTED]  
8) Land Use approval and reference: Sungai Seping, Kapit

#### B. Production

##### 1) Approved Product(s) :

- 1. Veneer
- ~~2. Plywood~~
- 2. Plywood



2) Project Approval and reference : ICA Manufacturing Licence No.A015135 dated 08 06 2005

3) Installed capacity : 190,000 m3/year (output) /120,000 m3/years(Installed)

## Mill Registration Certificate issued by STIDC

## ii. Back Page

[illegible]

## REMARKS:

No changes in mill layout plan/capacity. Renewed on 06.07.2011

No changes in mill layout plan/capacity. Renewed on 17.01.2013



03 AUG 2011

01 FEB 2013

This is to certify that, \_\_\_\_\_  
has been approved to operate a \_\_\_\_\_ Plywood Mill \_\_\_\_\_ as speci-  
fied above subject to terms of conditions and restrictions made under **The Sarawak Timber Indust-**  
**(Registration) Regulations, 2008.**

General Manager

Dated this 16 day of July 2010

# Attachment 11

## Certificate of Registration (Manufacture of Establishment of Mills) issued by STIDC

|                                                                                                                                                                                                          |                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| BK-USAKA-REG-C2<br>Version 1.0                                                                                                                                                                           |                                                                                         |
| Serial No.                                                                                                                                                                                               | 1953                                                                                    |
|                                                                                                                         |                                                                                         |
| <b>CERTIFICATE OF REGISTRATION</b><br>(Manufacture and Establishment of Mills)<br>THE SARAWAK TIMBER INDUSTRY (REGISTRATION) REGULATIONS, 2008<br>REGULATION 7(2)                                        |                                                                                         |
| Registration No.                                                                                                                                                                                         | 0005266                                                                                 |
| Expiry Date                                                                                                                                                                                              | 31/05/2016                                                                              |
| Annual Fees                                                                                                                                                                                              | RM1 050.00                                                                              |
| Name Of Company:                                                                                                                                                                                         | [REDACTED]                                                                              |
| Address:                                                                                                                                                                                                 | LOT 1270-1271, SECT CW 86, KTLD, BINTAWA INDUSTRIAL ESTATE JALAN KELULI, 05150 KUCHING. |
| Type Of Mill And Class:                                                                                                                                                                                  | CORRUGATED FIBREBOARD CARTON MILL - CLASS C                                             |
| ICC/ICA approval/Sawmill license/Mill Registration reference no.                                                                                                                                         | A 008552                                                                                |
| Activity                                                                                                                                                                                                 | Products Description<br>(Details as overleaf)                                           |
| MANUFACTURER (M)                                                                                                                                                                                         | 1132 - Corrugated Fibreboard Carton & Duplex Board Boxes                                |
| This is to certify the above company is registered with the Corporation and the registration approval is subject to the Terms of Conditions for Registration of Mills as attached with this Certificate. |                                                                                         |
|                                                                                                                       |                                                                                         |
| General Manager                                                                                                                                                                                          |                                                                                         |
| Dated this 4 day of June 2015                                                                                                                                                                            |                                                                                         |

## Attachment 12

### Certificate of Registration (Export, Import and Local Sales/Storage of Timber)



**PUSAKA**

BK-PUSAKA-REG-01  
Version 1.0



Key ID Features

Key ID Feature

**CERTIFICATE OF REGISTRATION**  
(Export, Import, and Local Sales / Storage of Timber)  
**THE SARAWAK TIMBER INDUSTRY (REGISTRATION) REGULATIONS, 2008**  
**REGULATION 7 (2)**

Registration No. 0006780

Expiry Date June 30, 2021

Annual Fee 550.00

Name of Company  
Address

**SAMPLE**

| Activities                       | Product Description<br>(Details as overleaf)                     |
|----------------------------------|------------------------------------------------------------------|
| Exporter (E)                     | 1106, 0415, 0602, 0801, 0412, 0307, 0302                         |
| Importer (I)                     | 0303, 0508, 0509, 0412, 0302                                     |
| Local Sale/Storage of Timber (T) | 0303, 0502, 0503, 0509, 0602, 0801, 0412, 0307, 0302, 0504, 0505 |

This is to certify the above company is registered with the Corporation and the registration approval is subject to the Conditions and Restrictions as attached with this Certificate.



General Manager

Key ID Features

# Attachment 13

## Customs Export Declaration Form (K2) Endorsed with Export Licence issued by STIDC

### i. Front Page - Customs Export Declaration Form (K2)

|                                                                                                                                                                                                               |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                                                        |          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------|----------|
| [REDACTED] 7007339A                                                                                                                                                                                           |                | 14/06/2021<br>9:43AM<br>Page: 1/1                                                                                                                                                                                                                                                                                                                                                                                                              |                | Y44206000081<br>PELABUHAN SENA<br>RI, KUCHING<br>Y 4 4 |          |
| LCL 1907 SONGAI KUAP JLN SIMEN RAYA<br>P O BOX 719 93714 KUCHING SARAWAK                                                                                                                                      |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                                                        |          |
| MSHCI21011<br>Page:1 COBRA INTERNATIONAL CO., LTD<br>Code: 700/478 AMATA NAKORN INDUSTRIAL<br>00 ESTATE M007 DONHUAROR MUANG<br>Copy: 4 DISTRICT CHONBURI 20000 THAILAND<br>STA: N                            |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                                                        |          |
| [REDACTED] Y F 0 2 9 6                                                                                                                                                                                        |                | ST1131206000222021<br>25/06/2021                                                                                                                                                                                                                                                                                                                                                                                                               |                |                                                        |          |
| PEARL COMMERCIAL CENTRE<br>93450 KUCHING SARAWAK                                                                                                                                                              |                | MALAYSIA                                                                                                                                                                                                                                                                                                                                                                                                                                       |                | M Y THAILAND T H                                       |          |
|                                                                                                                                                                                                               |                | A U D                                                                                                                                                                                                                                                                                                                                                                                                                                          |                | 12523.34                                               |          |
| 1                                                                                                                                                                                                             | SEA 18/06/2021 | 3.1584                                                                                                                                                                                                                                                                                                                                                                                                                                         | 39553.72       | 0.00                                                   |          |
| 210530/DANUM 160                                                                                                                                                                                              |                | SENARI - SARA MYSNR                                                                                                                                                                                                                                                                                                                                                                                                                            | AUSTRALIA      | A U                                                    | 0.00     |
| BANGKOK                                                                                                                                                                                                       |                | THBKK SINGAPORE                                                                                                                                                                                                                                                                                                                                                                                                                                | SGSIN5180.0000 | 9.4210                                                 | 39553.72 |
| Booking Ref No: BKK21060005<br>House BL No: 3 CRATE PLYWOOD (MR)                                                                                                                                              |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                                                        |          |
| Container No: SYL0 5011148<br>Marks And Nos: LCL ENKORT MARKING: COBR<br>A INTERNATIONAL CO., LTD<br>700/478 AMATA NAKORN IN<br>DUSTRIAL ESTATE M007 DON<br>HUAROR MUANG-DISTRICT CH<br>ONBURI 20000 THAILAND |                | 1) T-11 (PP995) PLYWOOD 6.0Mx3.18Mx63CMx350 PCS 4412.31 0000 MTQ<br>2) T-11 (PP992) PLYWOOD 3.6Mx2.16Mx63CMx898 PCS 4412.31 0000 MTQ<br>INVOICE VALUE (FOB) EUR 12523.34 = RM 39553.72 Exch: 3.1584<br>FREIGHT 0.00 = RM 0.00 Exch: 0.0000<br>INSURANCE 0.0000 = RM 0.00 Exch: 0.0000<br>OTHER CHARGES 0.00 = RM 0.00 Exch: 0.0000<br>PORT CHARGES = RM 0.00<br>FOB VALUE = RM 39553.72<br>CIP VALUE = RM 39553.72<br>CIPC VALUE = RM 39553.72 |                |                                                        |          |
| E/09/21                                                                                                                                                                                                       |                |                                                                                                                                                                                                                                                                                                                                                                                                                                                |                |                                                        |          |
| 1)                                                                                                                                                                                                            | 4.207 MTQ      | 3421.71763                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0.00000        | 14395.17                                               | 0.00%    |
| 2)                                                                                                                                                                                                            | 5.214 MTQ      | 4825.19200                                                                                                                                                                                                                                                                                                                                                                                                                                     | 0.00000        | 25158.55                                               | 0.00%    |

## Attachment 13

### Customs Export Declaration Form (K2) Endorsed with Export Licence issued by STIDC

#### ii. Back Page - Customs Export Declaration Form (K2)

|                                                                                     |                                    |
|-------------------------------------------------------------------------------------|------------------------------------|
| OGA REFERENCE NO. : MYV/0021/04/2020                                                |                                    |
| AKTA KASTAM 1967 (REV. 1980) ACT 235                                                |                                    |
| (SEKSYEN 31(1))                                                                     |                                    |
| PERINTAH KASTAM (LARANGAN MENGENAI EKSPORT) 2017                                    |                                    |
| Lesen Eksport No. :                                                                 | ST1134204000212020 ini dikeluarkan |
| Kepada Syarikat :                                                                   |                                    |
| Untuk Mengeksport :                                                                 | MEDIUM DENSITY FIBREBOARD - EXPORT |
| Kod Tariff :                                                                        | 4411120000 Eksport Ke : JAPAN      |
| (Seperti dinyatakan dalam :                                                         | 4411130000                         |
| Borang Kastam :                                                                     | -                                  |
| No.2 PIN-8/89) :                                                                    |                                    |
| diluluskan sebanyak :                                                               | 313.6184 MTQ                       |
| Lesen ini sah sehingga :                                                            | 21/04/2020                         |
| Syarat lain (jika ada) :                                                            |                                    |
| Segala pindaan tidak dibenarkan                                                     |                                    |
| Tarikh : 09-Apr-2020                                                                |                                    |
|    |                                    |
|  |                                    |
| b.p Ketua Pengarah Kastam<br>Kastam DiRaja Malaysia<br>GALANG LAWAN STIDC MIRI      |                                    |

# Attachment 14

## Customs Import Declaration Form (K1)

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |                                                                                  |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------------------------------------------------------------------------|----------------------------------------|-------------------------|------------|----------|--------------|-----------|-------|----------|-------|--------|-----------|--------|--------------|-----------|------------|--------|--------------|---------------|------|------|--|--------------|------|------|--|-----------|------|----------|--|------|------|----------|--|
| PROVENEER PTY LTD<br>SHED 4 61 RIVER ROAD REDBANK<br>QLD 4301 AUSTRALIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                     | 14/06/2021<br>7:41PM<br>Page: 1/1                                                | <b>Y44106000504</b>                    |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| MSHP21012<br>Page: 1<br>Code: 87<br>Copy: 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                     | B0933394<br>MOH SING HIONG & SONS SDN BHD<br>LOT 7967 SUNGAI KUAP JLN SIMEN RAYA | PELABUHAN SENA<br>RI, KUCHING<br>Y 4 4 |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| SUPREME FORWARDING & TRADING CO. SD<br>BLK F, 47-B, 1ST FLR, JLN TUN RAZAK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                     | Y F 0 2 9 6<br>STI131106000062021                                                | 18/06/2021                             |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     | AUSTRALIA                                                                        | A U                                    |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     | SINKCH210500540                                                                  |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | SEA                 | 09/06/2021                                                                       | 230.67                                 |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| 210512/KOTA DUTA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | SENARI - SARA MYSNR | 0.00                                                                             | 30138.44                               |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| BRISBANE, AUS AUBRE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | SINGAPORE           | SGSIN 26670.0000                                                                 | 20.3520                                |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |                                                                                  | 23067.77                               |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| Container No: CBHU 9424280 14 PIECE 1 X 40' CONTAINER SPOTTED GUM LOGS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                     |                                                                                  |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| Marks and Nos: S/NO: FJ09728706 AUD EXC 1) 14 PCS SPOTTED GUM LOGS 4403.98 1000 MTO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                     |                                                                                  |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| H RATE: 3.2384                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                     |                                                                                  |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| <table border="0"> <tr> <td>INVOICE VALUE (FOB) AUD</td> <td>7133.98 RM</td> <td>23067.77</td> <td>Exch: 3.2384</td> </tr> <tr> <td>POW VALUE</td> <td>= RM</td> <td>23067.77</td> <td></td> </tr> <tr> <td>PRIGHT</td> <td>640.00 RM</td> <td>640.00</td> <td>Exch: 1.0000</td> </tr> <tr> <td>INSURANCE</td> <td>71.2300 RM</td> <td>230.67</td> <td>EXGR: 3.2384</td> </tr> <tr> <td>OTHER CHARGES</td> <td>= RM</td> <td>0.00</td> <td></td> </tr> <tr> <td>PORT CHARGES</td> <td>= RM</td> <td>0.00</td> <td></td> </tr> <tr> <td>CIF VALUE</td> <td>= RM</td> <td>30338.44</td> <td></td> </tr> <tr> <td>CIFC</td> <td>= RM</td> <td>30138.44</td> <td></td> </tr> </table> |                     |                                                                                  |                                        | INVOICE VALUE (FOB) AUD | 7133.98 RM | 23067.77 | Exch: 3.2384 | POW VALUE | = RM  | 23067.77 |       | PRIGHT | 640.00 RM | 640.00 | Exch: 1.0000 | INSURANCE | 71.2300 RM | 230.67 | EXGR: 3.2384 | OTHER CHARGES | = RM | 0.00 |  | PORT CHARGES | = RM | 0.00 |  | CIF VALUE | = RM | 30338.44 |  | CIFC | = RM | 30138.44 |  |
| INVOICE VALUE (FOB) AUD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 7133.98 RM          | 23067.77                                                                         | Exch: 3.2384                           |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| POW VALUE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | = RM                | 23067.77                                                                         |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| PRIGHT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 640.00 RM           | 640.00                                                                           | Exch: 1.0000                           |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| INSURANCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 71.2300 RM          | 230.67                                                                           | EXGR: 3.2384                           |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| OTHER CHARGES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | = RM                | 0.00                                                                             |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| PORT CHARGES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | = RM                | 0.00                                                                             |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| CIF VALUE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | = RM                | 30338.44                                                                         |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| CIFC                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | = RM                | 30138.44                                                                         |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| <table border="0"> <tr> <td>T/ALI</td> <td>20.352 MTO</td> <td>30138.44</td> <td>0.00%</td> <td>0.00</td> <td>0.00%</td> <td>0.00</td> <td>0.00%</td> <td>0.00</td> </tr> <tr> <td colspan="2"></td> <td>1480.82900</td> <td colspan="6"></td> </tr> </table>                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |                                                                                  |                                        | T/ALI                   | 20.352 MTO | 30138.44 | 0.00%        | 0.00      | 0.00% | 0.00     | 0.00% | 0.00   |           |        | 1480.82900   |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| T/ALI                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 20.352 MTO          | 30138.44                                                                         | 0.00%                                  | 0.00                    | 0.00%      | 0.00     | 0.00%        | 0.00      |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     | 1480.82900                                                                       |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| <table border="0"> <tr> <td></td> <td>30138.44</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> <td>0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> </tr> </table>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                     |                                                                                  |                                        |                         | 30138.44   | 0.00     | 0.00         | 0.00      | 0.00  |          |       |        |           |        | 0.00         |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 30138.44            | 0.00                                                                             | 0.00                                   | 0.00                    | 0.00       |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                     |                                                                                  |                                        |                         | 0.00       |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |
| SALES MANAGER                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                     |                                                                                  |                                        |                         |            |          |              |           |       |          |       |        |           |        |              |           |            |        |              |               |      |      |  |              |      |      |  |           |      |          |  |      |      |          |  |

# Attachment 15

## Import Licence issued by STIDC

ORIGINAL

**JK 69**

| JABATAN KASTAM DIRAJA MALAYSIA/ROYAL MALAYSIAN CUSTOMS DEPARTMENT<br>PERMOHONAN UNTUK LESEN IMPORT/LESEN IMPORT/APPLICATION FOR IMPORT LICENCE/IMPORT LICENCE                           |  |  |  |  |                                                                                                                                           |  |  |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|-------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
| Lesen ini dikeluarkan mengikut peraturan di bawah Peraturan Kastam/Licensing Manual Import/1969 This licence is issued in accordance with the Customs/Prohibition of Imports/Order 1969 |  |  |  |  |                                                                                                                                           |  |  |  |  |
| 1. Konsignor ( Nama dan Alamat )<br>Consignor ( Name and Address )                                                                                                                      |  |  |  |  | 6. Nama Pemohon/Name of Applicant                                                                                                         |  |  |  |  |
| [REDACTED]                                                                                                                                                                              |  |  |  |  | 7. No.Kad Pengenal/Passport/<br>Identity Card/Passport No.                                                                                |  |  |  |  |
|                                                                                                                                                                                         |  |  |  |  | 5 3 0 2 2 1 1 3 5 3 3 8                                                                                                                   |  |  |  |  |
| 2. Konsinee ( Nama dan Alamat )<br>Consignee ( Name and Address )                                                                                                                       |  |  |  |  | 8. Jawatan Pemohon/Denomination of Applicant                                                                                              |  |  |  |  |
| [REDACTED]                                                                                                                                                                              |  |  |  |  | SALES MANAGER                                                                                                                             |  |  |  |  |
|                                                                                                                                                                                         |  |  |  |  | 9. Negara Asal/Country of Origin                                                                                                          |  |  |  |  |
| 3. Agent Yang Diberi kuasa(Nama dan Alamat)<br>Authorized Agent (Name and Address)                                                                                                      |  |  |  |  | 9a. Berasal Dari/Place of Origin                                                                                                          |  |  |  |  |
| [REDACTED]                                                                                                                                                                              |  |  |  |  | AUBRE - BRISBANE, AUSTRALIA                                                                                                               |  |  |  |  |
|                                                                                                                                                                                         |  |  |  |  | 10. Dihawa Dari/Consigned From                                                                                                            |  |  |  |  |
| 4. Cara Pengangkutan/Mode of Transport                                                                                                                                                  |  |  |  |  | 11. Pelabuhan/Tempat Import/Port/Place of Import                                                                                          |  |  |  |  |
| 1 - Laut / Maritime                                                                                                                                                                     |  |  |  |  | MYKCH - KUCHING - SARAWAK                                                                                                                 |  |  |  |  |
| 5. Tujuan Import/Purpose of Import                                                                                                                                                      |  |  |  |  | 12. Lokasi (Kod Negeri dan Daerah) / Location (Code for State and District)                                                               |  |  |  |  |
| 2 - Perniagaan / Business                                                                                                                                                               |  |  |  |  | MYSNR - SENARI - SARAWAK                                                                                                                  |  |  |  |  |
|                                                                                                                                                                                         |  |  |  |  | 13. Saya mengesahkan bahawa akaun ini benar dan lengkap<br>I certify that this declaration is true and complete                           |  |  |  |  |
|                                                                                                                                                                                         |  |  |  |  | APP.ID : STI13122810006648<br>PERMIT NO. <span style="border: 1px solid red; border-radius: 50%; padding: 2px;">STI131106000062021</span> |  |  |  |  |
| 14. Bil. / No.                                                                                                                                                                          |  |  |  |  | Tarikh/Date:                                                                                                                              |  |  |  |  |
| 15. Keterangan Pindah Barangan<br>Description of Goods in Tonnage                                                                                                                       |  |  |  |  | 0 4 0 6 2 0 2 1                                                                                                                           |  |  |  |  |
| 16. No.Kod Tarif<br>Tariff Code No.                                                                                                                                                     |  |  |  |  | Tandatangan dan Cop Syarikat Pemohon<br>Signature and Company Stamp of Applicants                                                         |  |  |  |  |
| 17. Unit Tarif<br>Tariff Unit                                                                                                                                                           |  |  |  |  |                                                                                                                                           |  |  |  |  |
| 18. Kuantiti<br>Quantity                                                                                                                                                                |  |  |  |  |                                                                                                                                           |  |  |  |  |
| 19. Harga Satu Unit<br>Unit Code C.I.F.(RM)                                                                                                                                             |  |  |  |  |                                                                                                                                           |  |  |  |  |
| 20. Jumlah Nilai<br>Total Value C.I.F.(RM)                                                                                                                                              |  |  |  |  |                                                                                                                                           |  |  |  |  |
| 14 PCS SPOTTED GUM LOGS                                                                                                                                                                 |  |  |  |  | 4403.98 10/0 MTD 20.35 1,480.86 30,138.44                                                                                                 |  |  |  |  |
| --- end of items ---                                                                                                                                                                    |  |  |  |  |                                                                                                                                           |  |  |  |  |
| UNTUK KEGUNAAN RASMI/FOR OFFICIAL USE                                                                                                                                                   |  |  |  |  |                                                                                                                                           |  |  |  |  |
| 21. Jabatan Pengeluar Lesen (Nama dan Alamat)/Licence Issuing Office (Name and Address)                                                                                                 |  |  |  |  | Kod/Code                                                                                                                                  |  |  |  |  |
| SARAWAK TIMBER INDUSTRY DEV. CORP., Kuching, Sarawak                                                                                                                                    |  |  |  |  | S T I 1 3 1                                                                                                                               |  |  |  |  |
| 22. Syarat-syarat khas/Special conditions                                                                                                                                               |  |  |  |  | 23. No. Lesen/Licence No.                                                                                                                 |  |  |  |  |
| -                                                                                                                                                                                       |  |  |  |  | KCH/0006/06/2021                                                                                                                          |  |  |  |  |
|                                                                                                                                                                                         |  |  |  |  | 24. No. Rujukan/Reference No.                                                                                                             |  |  |  |  |
|                                                                                                                                                                                         |  |  |  |  | STI131106000062021                                                                                                                        |  |  |  |  |
| 25. Tarikh Mula/Effective Date                                                                                                                                                          |  |  |  |  | 0 4 0 6 2 0 2 1                                                                                                                           |  |  |  |  |
| 25a. Tarikh Tamat/Expiry Date                                                                                                                                                           |  |  |  |  | 1 8 0 6 2 0 2 1                                                                                                                           |  |  |  |  |
| 25b. Tarikh Lulus/Approved Date                                                                                                                                                         |  |  |  |  | 0 4 0 6 2 0 2 1                                                                                                                           |  |  |  |  |
|                                                                                                                                                                                         |  |  |  |  | Tandatangan dan Cop Rasmi/Signature and Official Stamp<br>by/Kena Pengarah Kastam/for Director General of Customs                         |  |  |  |  |

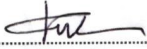
Nota: Pengisian ini dikehendaki di bawah Perintah ini dan menurut Akta Kastam 1969/This declaration is required under this Order and in accordance with Customs Act 1969

Printed on 21-06-2021 08:48 AM by SUPREME FORWARDING AND TRADING C SUPREME  
Application ID : STI1312021000648

Page 1 of 1

# Attachment 16

## Removal Pass for Imported Logs issued by STIDC

|                                                                                                                                                                                                                                                                                                            |                                                        |                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|---------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                           | <b>SARAWAK TIMBER INDUSTRY DEVELOPMENT CORPORATION</b> | BK-PUSAKA-PD-04<br>VERSI 1.2                                                                            |
|                                                                                                                                                                                                                                                                                                            | <b>REMOVAL PASS</b>                                    | No. <b>1006</b>                                                                                         |
| IMPORT LICENSE NO: [REDACTED]                                                                                                                                                                                                                                                                              |                                                        |                                                                                                         |
| (This pass must be surrendered to the Sarawak Timber Industry Development Corporation (STIDC) together with application for inspection of logs on arrival at destination specified below)                                                                                                                  |                                                        |                                                                                                         |
| This pass authorizes [REDACTED] (owner of timber) to remove from authorized port <u>Senari Port</u> to authorized mill / final destination <u>Mah Sing Hong &amp; Sons Sdn Bhd</u> as address <u>Lot 7967 Sg. Kuap, Ta. Senuk, Raia</u> by conveyance No: <u>TG-CY 5070859</u> the timber described below. |                                                        |                                                                                                         |
| <b>Description of Timber</b>                                                                                                                                                                                                                                                                               |                                                        |                                                                                                         |
| Type: Logs <input checked="" type="checkbox"/> Others <input type="checkbox"/> Please specify <input type="checkbox"/>                                                                                                                                                                                     | <b>SAMPLE</b>                                          |                                                                                                         |
| Volume: <u>24.515 m<sup>3</sup></u> No. of Pieces / bundles: <u>13 pcs</u>                                                                                                                                                                                                                                 |                                                        |                                                                                                         |
| Tagging Ref or: <u>BBB 001-0013</u> Shipping Mark / Colour: <u>-</u>                                                                                                                                                                                                                                       |                                                        |                                                                                                         |
| Species: <u>Blackbutt</u>                                                                                                                                                                                                                                                                                  |                                                        |                                                                                                         |
| Date of Issue: <u>27/9/2019 @ 1500 pm</u> Date of Expiry: <u>30/9/2019 @ 1500 pm</u>                                                                                                                                                                                                                       |                                                        |                                                                                                         |
| <br>for General Manager<br>SARAWAK TIMBER INDUSTRY DEVELOPMENT CORPORATION<br><b>KUHAL AK. ADAM</b>                                                                                                                       |                                                        | <br>(Conveyance Copy) |

# Attachment 17

## Removal Pass (Transit) for Export Logs issued by FDS

F. 5 (Revised /81)

EXPORTER: KTS LOGS MARKETING S/B

**TRANSIT for EXPORT**

FOREST DEPARTMENT, SARAWAK

**REMOVAL PASS** No. C 378929

FOR FOREST PRODUCE TAKEN UNDER LICENCE SKK/114

(Issued under rule 22 of the Forest Rules)

(This form must be surrendered to the Forest Officer or Customs Officer at the destination specified below).

This pass authorizes [redacted] (name of licensee)

to remove from [redacted] to [redacted]

by Large Batch Jangk S11 / TB Batch Kayung No. 12 (state mode of conveyance) the

forest produce described below, taken under Licence No. [redacted]

from Bintulu Division (state locality), Coupe No. [redacted]

Description of Forest Produce

| Batch No.  | Specification<br>Logs Serial No. | Species       | No. of<br>Pieces | Volume<br>m <sup>3</sup> | MR No. | Royalty Fee       |
|------------|----------------------------------|---------------|------------------|--------------------------|--------|-------------------|
| BND100BF19 | T3D                              | AKMO          | 3,957            | 367.9313                 |        | C254446 / GBT/12  |
| BND100BF24 |                                  | AKM9          |                  |                          |        | C378951 / GBT/115 |
|            |                                  | AKXX          |                  |                          | PM     | RP/Transit        |
|            |                                  | KAPX          |                  |                          | BUC    | C376570 / SKT     |
|            |                                  | EL08          |                  |                          |        | C376572 / SKT     |
|            |                                  | GT100A        |                  |                          |        | 69                |
|            |                                  | <b>TOTAL:</b> | <b>3,957</b>     | <b>367.9313</b>          |        |                   |

Checked by HTEB Awg Abdah Awg Abdullah

Excc NO B 026276

Date of issue 29.04.2020 @ 1210 km

Date of expiry 01.05.2020 RM -

[NOTE: Logs must be accompanied by a detailed specification.]

Section Forest Officer

**SARAWAK**

**SARAWAK**

# Contact Addresses



## **MINISTRY OF NATURAL RESOURCES AND URBAN DEVELOPMENT**

### **Permanent Secretary**

Wisma Sumber Alam  
Jalan Stadium, Petra Jaya  
93050 Kuching, Sarawak  
Malaysia

Tel: +6082 313818/823, Fax: +082 442755  
Website: [www.kpps.sarawak.gov.my](http://www.kpps.sarawak.gov.my)

## **FOREST DEPARTMENT SARAWAK**



### **Director of Forests**

15th Floor, East Wing,  
Bangunan Baitul Makmur II,  
Medan Raya, Petra Jaya  
93050 Kuching, Sarawak

Tel: +6082 495111, Fax: +082 495200  
Email: [webmaster@forestry.sarawak.gov.my](mailto:webmaster@forestry.sarawak.gov.my)  
Website: [www.forestry.sarawak.gov.my](http://www.forestry.sarawak.gov.my)

# Contact Addresses



## **SARAWAK TIMBER INDUSTRY DEVELOPMENT CORPORATION**

### **General Manager**

Wisma Sumber Alam  
Jalan Stadium, Petra Jaya  
93050 Kuching, Sarawak  
Malaysia

Tel: +6082 473000, Fax: +082 442691

Email: [stidc@pusaka.gov.my](mailto:stidc@pusaka.gov.my)

Website: [www.sarawaktimber.org.my](http://www.sarawaktimber.org.my)



## **HARWOOD TIMBER SDN BHD**

### **General Manager**

Sublot 4-6, Section 5, Lot 320  
Wisma PTBS, Jalan Kulas  
93400 Kuching, Sarawak  
Malaysia

Tel: +6082 415520, Fax: +082 255249

Email: [gm@harwood.com.my](mailto:gm@harwood.com.my)

Website: [www.harwoodtimber.com.my](http://www.harwoodtimber.com.my)



Ministry of Natural Resources and Urban  
Development (MUDeNR)



**PUSAKA**  
Sarawak Timber  
Industry Development  
Corporation (STIDC)



Forest Department  
Sarawak (FDS)



Harwood Timber  
Sdn Bhd (HTSB)

ISBN 978-967-10797-4-4



STLVS - Sarawak Timber  
Legality Verification System